

# Ufford Parish Council

Councillors	Telephone	Email	Responsible for:	
<b>Keith Lievesley (Chairman)</b>	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
<b>Graham Bowes</b>	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police
<b>David Chadwick</b>	740893	david@chadsonline.co.uk	Financial Overview	
<b>Frieda Gosling</b>	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning Advice Forum
<b>Parish Councillor Vacancy</b> (contact the Clerk for more information)				
<b>Clerk &amp; RFO: Susie Caney</b>	07595 377236	uffordparishclerk@live.co.uk	Parish Council Liaison	

## Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall, on Tuesday 14<sup>th</sup> November 2017 at 7.30pm.

### DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chairman Keith Lievesley (KL), Councillors Graham Bowes (GB), Frieda Gosling (FG) and David Chadwick (DC). Ward Councillor David Over (DO). Parish Clerk Susie Caney (SC).*
2. No apologies of absence.
3. No Declarations of Interest and Dispensations were made.
4. To confirm and sign the minutes of the council meeting held on 10<sup>th</sup> October 2017. *The Minutes were resolved unanimously and duly signed by the Chairman as a true record of events.*
5. Members of the public are invited to address the council with regard to any Agenda item. *No residents attended the meeting, therefore no items were addressed.*
6. Police and crime: October update - *There have been burglaries in Barnack, Pilsate and Ufford; Two residential burglaries and one attempted burglary were reported in Ufford. The Police advise that this is the time of year heating oil thefts may take place. Ideally the tank should be stored out of sight with a close-shackle alarm padlock fitted. A remote electronic oil level gauge can be purchased, which will sound an alarm following a sudden drop in oil level. For more information visit [www.oftec.org](http://www.oftec.org). KL and DO have invited Police Inspector Kieran Mylchreest to the next Ward Group meeting on 25<sup>th</sup> January 2018.*

7. Ward Councillor's report – *Ward Councillor David Over reported that Council Tax is likely to rise by 5%. This is primarily due to:*
- *Increased homelessness in the City, for many reasons including; six-week delays in receiving Universal Credit (creating delays in rental payment, leading to eviction by landlords). A drop in housing benefit (only the agreed average rental fee is paid, not the actual rental fee). A shortage of accommodation and temporary housing.*
  - *Increased financial pressure on both Child Social Services and Adult Social Care. DO explained that Council Tax only covers 20% of all costs.*
8. Finance.
- a. Monthly Financial Report: to approve financial statements for October 2017. *Approved.*
  - b. Draft Budget and Precept Calculation 2018/19. *The Parish Council suggested amendments to the draft budget and approved a precept increase of 1%. **Action** – SC.*
  - c. Unity Trust, changes to terms and conditions of Tailored Deposit Account. *Noted.*
  - d. Authority to pay. *Approved.*
    - i. Susie Caney: Clerk's pay and expenses for October 2017, £82.26.
    - ii. HMRC: Clerk's PAYE tax for October 2017, £36.20.
    - iii. Ufford Village Hall: Hire Fee, June - October, £100.00.
    - iv. Net World Sports: Basketball hoop, net and backboard, £259.93.
    - v. Microsoft Office: Clerk's Software Package Renewal, £59.99. *(Repayment to Clerk)*
    - vi. Information Commissioner's Office: Data Protection Registration Renewal, £35.00. *(Repayment to Clerk)*
9. Planning.
- a. 17/01933/CLP Orient House (Aubrieta Cottage), Main Street – Single storey rear extension. *Noted.*
  - b. Planning Matters
    - i. Meeting with PCC Head of Planning, Nick Harding. *FG reported on the meeting with Nick Harding (attended by KL, SC and FG). Nick Harding explained that there are some things that they cannot do due to limitations by Government and PCC Policy, but took on board comments from the Parish Council. If UPC has any future issues or problems with the planning portal, Nick can be informed directly. It was suggested at the PC meeting that information and a link to planning could be put on the Parish website. **Action** – SC.*
  - c. The Local Plan
    - i. Update on Great Kyne. *Great Kyne is not in the new draft of the Local Plan as 1700 fewer homes are needed for Peterborough. This is due to DCLG issuing new guidelines for calculating housing need.*
    - ii. Latest Update on the Local Plan Proposed Submission. *Gemma Wildman advised KL that the draft Local Plan will go to Cabinet on 20<sup>th</sup> November and Full Council on 13<sup>th</sup> December. If it is approved, it will be available for full consultation in January. Ufford's submission will be discussed at the January Parish Council meeting.*
10. Other items.
- a. Village maintenance:
 

Outstanding Items:

    - i. The Telephone Kiosk - adoption and installation of a community defibrillator. *The telephone kiosk has been adopted and the telephone equipment removed. The Parish Council are waiting to hear if their grant application is successful.*
    - ii. Traffic Calming – update. *There is a camera attached to a lamp post on Marholm Road, was this installed by Highways for a survey? **Action** – SC.*

*KL noticed a crack running across the width of Marholm Road, close to Five Elms recently. KL will monitor. **Action** – KL.*

Current Maintenance Issues:

- iii. Replacement basketball hoop and board. *Due for installation in December.*
- iv. Ufford Well – tidy up. *Handyman Pope is booked in on 14<sup>th</sup> December to clear the well and tidy the surrounding area.*

Other:

- v. White Hart Parking – overflow parking during events. *No update, pending KL talking to Highways and Sue Olver. **Action** – KL.*
- vi. Newport Way – update on new signage. *Meadow View is now clearly signed from Newport Way, with each ‘arm’ of Newport Way marked. The Clerk will chase an update from Highways regarding drains. **Action** – SC.*
- vii. Tree Charter Legacy Tree – planting the legacy tree. *FG and GB will organise the planting of the cherry tree. **Action** – FG & GB.*

b. Meetings attended: To receive reports.

- i. Growth Scrutiny Committee. *KL reported on the meeting and highlighted the importance of having a rural influence to ensure rural parishes are also reflected in PCC’s policies.*
- ii. Stuart Anderson, Firearms & Explosives Enquiry Officer 6187, Cambridgeshire Constabulary. *GB reported an informative meeting with Stuart Anderson, highlighting the issue of public safety and noise nuisance of gunshots fired in a residential garden. Stuart will follow up as agreed in the meeting and will remain a contact for any future queries.*
- iii. Peterborough Parish Conference. *SC and KL attended the conference earlier today. The focus was on Health and Wellbeing within communities, with useful presentations by the Director of Public Health, Liz Robin and Colleen Greenwood of the NHS. The presentation slides and notes will be forwarded to the Councillors. **Action** – SC.*

c. To note correspondence received:

- i. Royal Air Force, Invitation to RAF Wittering Senior Citizens Christmas Luncheon. *Two names were proposed to attend the event, FG will confirm with the Clerk so the arrangements can be made. **Action** – FG & SC.*
- ii. PCC, Leap (Local Energy Advice Programme) information leaflet. *PCC is offering local residents a completely free of charge service to help save money and keep their homes warm and cosy. Call 0800 060 7567 or visit [www.applyforleap.org.uk](http://www.applyforleap.org.uk) to find out if you are eligible. Information will also be posted on the noticeboards, social media and in Parish News. **Action** – Clerk.*
- iii. CAPALC, General Data Protection Regulation Compliance Update. *Noted.*
- iv. The Tree Charter Team, Principles of the Tree Charter and copies of LEAF! *Copies of LEAF! newspaper are available to residents from the foyer of the Village Hall and in the White Hart.*

d. Employment – Confirmation of 2017/18 Clerk Objectives. *UPC approved the objectives set earlier in the year.*

11. Village Matters – for discussion only. *Fly tipping on Moor’s Corner needs to be reported. DO suggested Ufford apply for a free Bulk Waste Collection by Amey. **Action** – SC.*

12. Next meeting: Tuesday 12<sup>th</sup> December 2017 at 7.30pm. Residents are invited to attend.

Meeting closed at 9.05pm.