

Ufford Parish Council

Councillors	Telephone	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
Graham Bowes	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police
David Chadwick	740893	david@chadsonline.co.uk	Financial Overview	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning Advice Forum
Parish Councillor Vacancy (contact the Clerk for more information)				
Clerk & RFO: Susie Caney	07595 377236	uffordparishclerk@live.co.uk	Parish Council Liaison	

Minutes of a Meeting of Ufford Parish Council held in the Village Hall, Ufford, on Tuesday 11th July 2017 at 7.30pm.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING.

1. In attendance - *Chairman Keith Lievesley (KL), Councillors David Chadwick (DC), Frieda Gosling (FG) and Graham Bowes (GB). Ward Councillor David Over attended from 7.58pm.*
2. No apologies of absence.
3. Declarations of Interest and Dispensations. *DC declared a pecuniary interest in item 8.b.vi.*
4. To confirm and sign the minutes of the council meeting held on 13th June 2017. *The Minutes were resolved unanimously to be a true record of events and were duly signed by the Chairman.*
5. Members of the public are invited to address the council with regard to any Agenda item. *No members of the public present.*
6. Police and crime: To note the latest rural crime report. *Crimes within Barnack Ward include: theft of index plates (Bainton), burglary at stable yard (Ashton), motor vehicle locks broken (Barnack Hills & Holes) and locked wooden gate damaged (Helpston). Governance of Fire and Rescue Service Consultation – GB will read the consultation and report back to the Council before 4th September. **Action – GB.***

7. Ward Councillor's report. *DO reported:*

- *The proposed Peterborough University may be sited on the Embankment, or in Boongate, but not near Castor as part of the proposed Great Kyne development.*
- *Eye is objecting to a housing development, suggesting the number of new houses to be split amongst other villages instead.*
- *The Police and Crime Commissioner proposes that the Police and Fire Service are run under one authority.*
- *Road surfacing throughout the Ward is coming along, with red road markings refreshed at the entrances to Ufford.*
- *PCC calculated that 24 extra primary school places will be needed at Barnack Primary once the new development has been built. PCC confirmed that the school would not be expanding and if too few places were available, the catchment area would contract. John Clare Primary would increase by becoming a one-form entry over 2 to 3 years to support the surrounding villages.*
- *A planning application for 3 houses has been made in Ashton.*

8. Finance.

- a. Monthly Financial Report: to approve financial statements for June 2017. *Approved and signed by the Chairman KL and Financial Overview Councillor DO.*
- b. Authority to pay. *All payments approved.*
 - i. Susie Caney: Clerk's pay and expenses for June 2017, £56.61.
 - ii. HMRC: Clerk's PAYE tax June 2017, £36.20.
 - iii. Nest: Employer & Employee Pension Contributions, £14.80.
 - iv. Barnack PC: Contribution to Clerk's CiLCA training, £140.00.
 - v. Michael Perkins: Internal Audit for Annual Accounts, £156.00.
 - vi. Chadwick Design Ltd: Website hosting, £115.06.
 - vii. Keith Lievesley: Expenses, £20.00.

9. Planning.

- a. 15/00307/ENFOTH Compass Barn – skateboard ramp enforcement notice update. *UPC to update the enforcement team. **Action** – Clerk.*
- b. 17/00564/FUL Sherwood, Marholm Road – Demolition of existing bungalow with a new two storey dwelling. *Awaiting Decision.*
- c. 17/00056/HHFUL The Drift, Walcot Road – First floor extension to create habitable space, rear extension and side porch extension to dwelling. *Permitted.*
- d. 17/00461/HHFUL 1 Meadow View – Rear and side ground floor extensions. *Permitted.*
- e. 17/00696/HHFUL Highlands – Construction of garage. *Awaiting Decision.*
- f. 17/00853/HHFUL Robins Acre – Construction of replacement single storey side and rear extension. *Permitted.*
- g. Peterborough Local Plan – Additional Sites. *Noted.*
- h. Planning Matters. *FG will compile a list of problems identified with current communication procedures – particularly where notifications are received after the Agenda is posted, or if an existing application is amended. The topic will also be raised at the next Planning Forum and a letter drafted to Nick Harding. **Action** – FG.*

10. Other items.

- a. Playing Field.
 - i. Transfer Proposal, update. *An update is being chased by PCC's Sylvia Radouani.*
 - ii. Basketball hoop quotes. *GB will measure the existing board and fixings. Quotes will be compared at the next PC meeting. **Action** – Clerk & GB.*

- b. Telephone Box Adoption and Defibrillator. *It was agreed that the Clerk would write a bid for lottery funding and provide quotes for a defibrillator through the Community Heartbeat Trust. **Action** – Clerk.*
- c. Village maintenance: To note and agree action on current maintenance issues and to note updates on issues outstanding:
 - i. Public Right of Way - Replacement Stile. *FG will consult the OS map and make sure designations are correct. UPC will liaise with PCC and look at the best option to provide inclusive access to the public right of way, but not allowing access for horses. **Action** – Clerk & FG.*
- d. Speeding/Traffic Calming Scheme, update. *PCC Highways' Peter Tebb and Andy Tatt carried out a site visit recently to look at traffic calming measures. UPC requested that the 30pm sign at the entrance to the village from Marholm be moved slightly further out to give an earlier indication that motorists are approaching a village. This would also apply to the red road marking and painted 30mph roundel. A crossing near Newport Way for children catching the school bus or going to the park doesn't qualify due to safety criteria. Visibility is limited due to the hill and bend in the road. Highways agreed to look at speed cushions in this area to slow traffic down as it approaches Newport Way. It was suggested that Highways look at how to control the speed of traffic from the bridge and along Walcot Road to the entrance of the village. Improved signs are needed to clearly identify Meadow View. Peter Tebb and Andy Tatt will put together a proposal before the September UPC meeting. KL will speak to the White Hart about parking on Main Street (alongside the Village Hall) when events are taking place. **Action** – KL.*
- e. Meetings attended: To receive reports.
 - i. Growth, Environment & Resources Scrutiny Committee. *Noted.*
- f. To note correspondence received:
 - i. Fields in Trust, membership renewal. *It was decided that membership would not be renewed.*
 - ii. Campaign to Protect Rural England CPRE, Planning Workshop Invitation. *Noted.*

11. Village Matters – for discussion only.

The new dog waste bin has been installed by the entrance to the Playing Field.

12. Next meeting: Tuesday 12th September 2017 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 21.07.