

# Ufford Parish Council

Councillors	Tel	email	Responsible for:		
<b>Keith Lievesley (Chairman)</b>	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
<b>Graham Bowes</b>	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	
<b>David Chadwick</b>	740893	david@chadsonline.co.uk	Financial overview		
<b>Frieda Gosling</b>	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
<b>Vacant</b>			Speed watch	Village Hall Committee	
Clerk: <b>Susie Caney</b>	07595 377236	uffordparishclerk@live.co.uk			

## Minutes of a Meeting of Ufford Parish Council Held on 13<sup>th</sup> December 2016 at 7.30pm

### DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. To record names of members present: *Chairman Keith Lievesley (KL), Councillors Frieda Gosling (FG), David Chadwick (DC), Graham Bowes (GB), Ward Councillor David Over and three residents.*
2. To note apologies for absence: *None.*
3. Declarations of Interest and Dispensations: *None.*
  - a. To receive Declarations of Interest from Councillors in items on the Agenda.
  - b. To receive written requests for Dispensations for Disclosable Pecuniary Interests.
  - c. To grant any requests for Dispensation as appropriate.
4. To confirm and sign the minutes of the council meeting held on 8 November 2016. *Approved.*
5. Members of the public are invited to address the council with regard to any Agenda item. *Concerns were raised over a planning application to remove existing stables and erect new stables and manège, due to the impact the development would have on 9 neighbouring properties. The PC agreed to write in support of the concerns to the Planning Officer. **Action** – Clerk.*
6. Police and crime: To note the latest rural crime report. *Incidents within Barnack Ward include theft from a motor vehicle in Barnack and a dwelling burglary in Helpston. The PC were advised that there is a spate of number plate thefts locally. Ward Councillor DO reported that PCSO Michael Courtney-Hunt has been assigned to Ufford. DO also informed the PC that the Crime Commissioner would like to merge the Fire Authority and Police Service in the future.*

7. Ward Councillor's report. *DO reported that PCC's recent priorities have been the Cambridgeshire and Peterborough Devolution deal and the Paston evictions and housing crisis.*
8. Planning.
- a. 15/00307/ENFOTH Compass Barn: Skateboard ramp enforcement notice – appeal. *Pending. Noted.*
  - b. 16/02061/FUL Hillywood View. Proposed removal of existing stables and erection of new stables and relocation of existing menage. *Comments were approved for submission. Action – Clerk.*
  - c. 16/02108/CTR Hillcrest. T1 Ash tree – reduce by 5 metres. *No comments.*
  - d. 16/02210/FUL Five Elms. Erection of replacement dwelling and associated works following demolition of existing dwelling. *Comments were approved for submission. Action – Clerk.*
  - e. 16/02307/CTR Ufford Hall, Main Street. T13 Cedar of Lebanon – reduce canopy spread by up to 2m. *No comments.*
  - f. 16/01669/DISCHG North Lodge, Main Street. Update on tree protection measures. *Noted.*
  - g. Local Plan consultation - to agree a formal response to the Draft Local Plan. *The Local Plan will be Published on Friday 16<sup>th</sup> December with the Consultation period ending on 9<sup>th</sup> February 2017. The PC will approve a formal response at the next Council Meeting.*
9. Finance.
- a. Agree 2017/2018 Budget and Precept. *The PC agreed a 5% increase, which on average will equate to an additional precept increase per household of £3.83 per year. KL proposed the PC investigate providing a burial ground for the village. It was agreed to set aside a budget of up to £1000 for consultations and research. Action – KL & Clerk. Environmental improvements to the playing field will also be included within the budget. Action – Clerk.*
  - b. Monthly Financial Report, November 2016: to approve financial statements. *Approved.*
  - c. New Clerk to sign contract of employment. *Signed.*
  - d. To note receipts: *Noted.*
    - i. £2,000, GrantScape, Ufford Playing Field Improvement Project.
  - e. To approve payments made since the last meeting: *Approved.*
    - i. Equipment for new Clerk: Laptop, Microsoft Office & Internet Security, £494.85 (*repayment to S. Caney*).
    - ii. ICO Data Protection renewal, £35.00 (*repayment to S. Caney*).
  - f. Authority to pay invoices received: *Approved.*
    - i. Catherine Franks: Clerk's overtime and expenses for October and November 2016, £171.02.
    - ii. Susie Caney: Clerk's salary and expenses for November 2016, £216.30.
    - iii. HMRC: Susie Caney: Clerk's PAYE tax November 2016, £47.20.
    - iv. The Play Inspection Co, £295.00+ VAT.
  - g. Agree Clerk's monthly standing order. *Approved.*
10. Other items.
- a. Playing Field
    - i. To receive a report from the Playground Equipment Working Party. *The last piece of equipment (slide) has been installed by Amey. There are now two excellent slides and the workmen did a superb job of installing them. During earlier installations, the basketball ring was moved and damaged. FG will follow up with the contractors to organise repair. Action - FG*

*The large earth mound has been moved right to the fence and seeded, Amey cleared the site really well. The play area has been safety inspected and an article has been published in the Tribune.*

- ii. To receive an update on the Playing Field Boundaries project and award contract. *GB and FG have received quotes ranging from £1,200 to £670. GB and FG are meeting Stamford Tree Surgery and Bytham Trees in the next few days to look at the work. A contract will be agreed at the January Council Meeting and the work will need to be carried out before March. **Action** – FB & GB.*
- b. Village maintenance: To note and agree action on current maintenance issues and to note updates on issues outstanding:
  - i. Broken road surface, Marholm Road, b/f from last meeting. *KL is meeting with Andy Tatt (PCC) on 4<sup>th</sup> January to discuss the road surfacing along with other issues such as point b.ii below. **Action** – KL.*
  - ii. Overgrowth, Walcot Road, b/f from last meeting.
  - iii. Gigaclear reinstatement, b/f from last meeting. *Some of the initial issues with the grass verges have improved over time. There are however some pot covers that could be trip hazards. A note will be written for Parish News, asking residents to get in touch if they have any areas affected by the installation of Gigaclear. **Action** – Clerk.*
- c. Meetings attended: To receive reports.
  - i. Barnack Ward Group. *FG & KL attended with KL chairing in Ward Councillor David Over's absence. The Local plan was discussed and allocation of Ward Group funds. PCC are going to recruit a Parish Liaison Officer as a main point of contact for the rural parishes.*
  - ii. Rural Scrutiny Commission Meeting. *KL attended the final Rural Scrutiny meeting. There was debate about how many rural representatives should be co-opted on to the new cabinet, but likely to be 1 or 2. The Digital Connectivity Project is going ahead with PCC recruiting a project manager.*
- d. To note correspondence received:
  - i. Royal Air Force, Cancellation of this year's senior citizens' Christmas lunch. *Noted.*
  - ii. S. Cox, Email enquiry about a village Christmas event for elderly residents. *S. Cox will be invited to attend a Council meeting to discuss ideas for social activities/events for elderly residents. **Action** – Clerk.*
  - iii. The Pensions Regulator, staging date for Ufford Parish Council. *The PC are liaising with Barnack Parish Council to set up a pension for the Clerk. **Action** – KL.*
  - iv. Draft Peterborough Housing Strategy 2016 to 2021, Public Consultation. *A copy will be circulated to all councillors for discussion in the New Year. **Action** – Clerk.*

11. Village Matters – for discussion only.

*GB will arrange for a handyman to install the new poster case noticeboard on Newport Way. The old poster case could still be used and will be offered to a local organisation. **Action** – GB.*

12. Next meeting: 7.30pm Tuesday 10<sup>th</sup> January 2016.

Meeting closed at 21.43.