

Ufford Parish Council

Councillors	Tel	email	Responsible for:		
Keith Lievesley	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	Rural Scrutiny Committee
Graham Bowes	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	
David Chadwick	740893	david@chadsonline.co.uk	Financial Overview		
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
Clerk: Catherine Franks	765984	uffordparishclerk@live.co.uk			

Minutes of a meeting of Ufford Parish Council held on Tuesday 10 May 2016 from 20:22

1. *To record names of members present:*
Keith Lievesley (Chairman), Councillors Graham Bowes, David Chadwick, Frieda Gosling.
2. *To note apologies for absence:* None received
3. *Elections, Co-option and Declarations.*
 - a. Declaration of Acceptance of Office was signed by all councillors.
 - b. *Election of Chairman for the year 2016/17.* Keith Lievesley was nominated by Frieda Gosling, seconded by David Chadwick and duly elected.
 - c. *Declaration of Acceptance of Office by Chairman.* Declaration signed by Keith Lievesley.
 - d. Council was notified of a vacancy for one Councillor.
 - e. *Co-option of one Councillor (if applicable).* None was forthcoming.
 - f. *Signing of Declaration of Acceptance of Office by Co-opted Councillor.* Not applicable.
4. *Declarations of Interest and Dispensations:*
 - a. *Receipt by the Clerk of signed Declarations of Members' Interests.* All completed forms were received.
 - b. *To receive Declarations of Interest from Councillors in items on the Agenda.* None
 - c. *To receive written requests for Dispensations for Disclosable Pecuniary Interests.* None
 - d. *To grant any requests for Dispensation as appropriate.* None
5. Minutes of the council meeting held on 12 April 2016 were approved and signed as a true record.

6. *The following Regulatory Documents were confirmed and adopted for 2016/17:*
Standing orders, Code of conduct, Financial regulations, Asset Register and Risk Assessment.
7. *The following Council representatives were appointed for:*
Barnack Ward Group – Keith Lievesley, Frieda Gosling; Financial Overview – David Chadwick; Parish Council Liaison – Keith Lievesley, Graham Bowes; Planning – Frieda Gosling; Playground Working Party – Frieda Gosling; Police – Graham Bowes; Speedwatch – vacant; Village Hall Committee – vacant.
8. *Members of the public are invited to address the council with regard to any further Agenda item.*
None in attendance
9. *Police and crime.* Recent rural crime report – it was noted that Carol Aston was leaving the Safer Peterborough Partnership. Councillors expressed thanks for her hard work and support.
10. *Ward Councillor's report.* None
11. *Finance.*
- a. *Annual Return:* the Council Accounting and Governance Statements for the year 2015-16 were approved and signed.
 - b. *To approve the Financial Report for April 2016.* Approved and signed
 - c. *To note receipts:*
 - i. *Parish precept, first instalment, £3,709.84:* Noted
 - d. *Authority to Pay:*
 - i. *Catherine Franks: Clerk's salary and expenses for April 2016, £155.56.* Approved
 - ii. *HMRC: Clerk's tax for April 2016, £34.60.* Approved
 - iii. *Councillor expenses for Barnack Ward social and Annual Parish Meeting:*
 1. *Keith Lievesley: £67.88.* Approved
 2. *Marian Browne: £30.72.* Approved
 - iv. *CAPALC: Annual membership 2016-17, £143.50.* Approved
 - v. *Bainton & Ashton PC: Clerk stationery expenses 50% share. £42.40.* Approved
 - vi. *Came & Company: Insurance cover 2016-17, £321.75.* Approved
 - e. *Authority to transfer funds:*
 - i. *From current to deposit account: £12,500.00.* Approved following discussion about changes to Unity Bank Trust's terms and conditions.
 - f. *Banking mandates: to authorise amendments to bank account signatories and web users.*
A mandate to remove Marian Browne as a signatory was approved and signed.
12. *Planning.*
- a. *16/00052/FUL North Lodge: Erection of 4 bed dwelling, re-consultation. To note planning decision – refused.* Noted, also that the reasons for refusal were published on PCC's planning portal but not notified direct to the council.
 - b. *16/00518/LBC, 16/00517/FUL White Hart: Two storey and single storey side extensions to form two letting bedrooms, entrance foyer and veranda. To note comments agreed and submitted since the last meeting.* Noted
 - c. *16/00592/HHFUL Highlands, Marholm Road: Two storey and single storey side extensions and two storey rear extension with loft conversion and provision of dormer and velux windows.* Comments were approved for submission..

- d. 16/00619/FUL *Compass Barn: Temporary change of use of part of paddock to residential garden and erection of skateboard ramp (retrospective)*. Comments were approved for submission.
- e. 16/00832/LBC *Compass Cottage: Replacement of window and door on south elevation with bi-fold sliding doors and removal of internal walls*. Comments were approved for submission.

13. Other items.

- a. *Village maintenance: To note and agree action on current maintenance issues and to note updates on issues outstanding:*
 - i. Playing field boundaries, to be carried forward to next meeting.
- b. *Meetings attended: To receive reports.* None

14. *Village Matters – for discussion only.*

- a. *Newport Way.*
 - i. *Parking:* information received from Cross Keys Homes was noted, including confirmation of no parking charges and allocation of space on a first-come, first-served basis.
 - ii. *Water pressure:* had been recently checked, it was noted any household experiencing low pressure needed to have individual checks done. ACTION – Keith Lievesley to inform residents.
 - iii. *New bungalow:* Frieda Golsing and Graham Bowes had visited and were impressed by the work. Cross Keys Homes were assessing potential tenants.
- b. *Correspondence Received:* it was agreed to add this as a standing item for future agenda.
- c. *Barnack Ward Social:* Councillors expressed disappointment at poor attendance from other parishes. It was agreed to raise this with Ward Councillor David Over.

15. Next meeting will be held at 7.30pm on Tuesday 12 June 2016.

The meeting closed at 21:45

Signed as a true record of the meeting ..  Chairman, 14 June 2016