

Ufford Parish Council

Councillors	Tel	email	Responsible for:		
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
Graham Bowes	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	
David Chadwick	740893	david@chadsonline.co.uk	Financial overview		
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
Vacant			Speedwatch	Village Hall Cttee	
Clerk: Catherine Franks	765984	uffordparishclerk@live.co.uk			

Minutes of a Meeting of Ufford Parish Council held on Tuesday 13 September 2016 from 7.30pm

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. *To record names of members present:*
Keith Lievesley (Chairman), Councillors Frieda Gosling, David Chadwick, Graham Bowes, Ward Councillor David Over, 1 resident
2. *To note apologies for absence:* None
3. *Declarations of Interest and Dispensations:* None
4. *To confirm and sign the minutes of the council meeting held on 12 July 2016.*
Approved and signed as a true record
5. *Members of the public are invited to address the council with regard to any Agenda item.*
None
6. *Police and crime:*
 - a. *To note the latest rural crime report.* None received
 - b. Richard Taylor was noted as the new local police contact and it was agreed to invite him to next meeting. **ACTION – Clerk**

7. *Ward Councillor's report.* David Over reported the following:
 He was no longer active on social media. Civic award nominations had opened and could be made by contacting David Over or via the PCC website by 30 November. A recent meeting with Police and Crime Commissioner who had offered to attend a parish council meeting. Noted that the Home Office had de-prioritised policing in rural areas. A lack of response by PCC work requests had become a serious issue and David Over would meet with the CEO and Heads of Service in October to ask why statutory services, including promised work were no longer being provided. The latest stage of Local Plan consultation was due imminently.
8. *Finance.*
- a. *Monthly Financial Report, July 2016.* Approved and signed.
 - b. *Monthly Financial Report, August 2016.* Approved and signed.
 - c. *To note receipts:* All noted
 - i. Grantscape: First tranche of funding for playground equipment, £8,000.00.
 - ii. Alwalton Parish Council: Reimbursement of part of councillor training cost, £27.00.
 - iii. Peterborough City Council: 2nd instalment of precept, £3,709.84.
 - d. *To approve payments made since the last meeting:* All approved
 - i. Augean plc: CTP payment for grant funding, £1,141.00.
 - ii. Playdale Playgrounds Ltd: Deposit for playground equipment, £4,913.16.
 - e. *Authority to pay invoices received:* All approved for payment
 - i. Catherine Franks: Clerk's overtime and expenses for July 2016, £54.69.
 - ii. Catherine Franks: Clerk's overtime and expenses for August 2016, £44.73.
 - iii. HMRC: Clerk's PAYE tax July 2016, £5.20.
 - iv. HMRC: Clerk's PAYE tax August 2016, £5.60.
 - v. Catherine Franks: Expenses – Jobstoday recruitment ad, £118.80.
 - vi. Karen Howard: Reimbursement of paint cost for goal posts, £49.96.
 - f. *Authority to pay invoices expected:* All approved for payment
 - i. Playdale Playgrounds Ltd: Remainder of equipment cost, £4,913.16. Approved
 - ii. AMG Sportplay Ltd: Equipment installation and supply of grasslok, £4,933.20. Approved
 - iii. The Playground Inspection Company: installed equipment inspection, £354.00. Approved. It was noted that the village Social Committee had offered to pay this invoice but, as the parish council was the lead organisation for the project this was considered inappropriate. The Social Committee was invited to add further funds to the council's project if it wished.
 - g. *Budget planning: to agree actions for preparation of 2017/18 budget.* Allocation of responsibilities and next actions were agreed.
 - h. *Donations and grants for local organisations.* The policy was adopted.
9. *Planning.*
- a. *16/01349/LBC Peartree Cottage: Removal of chimney stack et al.* To note decision – permitted. Noted
 - b. *16/01070/HHFUL and 16/01114/LBC Barncot House: Conversion and minor alterations to the Dovecote (ancillary out building) annexe.* To note decision – permitted. Noted
 - c. *16/01189/PRIOR Newport Farm: Conversion of agricultural barn to two four-bed dwellings.* To note decision – not permitted development. Noted
 - d. *16/01203/FUL North Lodge: Erection of 1x4 bed dwelling and detached garage – resubmission.* To note decision – granted. Noted

- e. *16/01669/DISCHG North Lodge: Discharge of conditions.* It was noted that submitted plans hadn't met planning policies and 16/01203/FUL was approved with several conditions which had been addressed by this application.
- f. *15/00307/ENFOTH Compass Barn: Skateboard ramp enforcement notice – appeal.* Agreed that no comments were necessary, further to those submitted previously.
- g. *Local Plan consultation. To discuss:*
 - i. *Proposed extensions to the village envelope.*
David Chadwick reported that the consultation reports combined different proposals for the same parcels of land, specifically off Walcot Road. This meant that the decision by PCC would be based on two different sets of criteria and any consultation response needed to take account of both. It was agreed that the key objection to an extension at Walcot Road was that it was separate from the current village envelope and would encourage later ribbon development. Councillors agreed to object to the Walcot Road proposal but approve a similar proposal at Ufford Farm as this presented no threat.
 - ii. *Plans for Castor-Ailsworth/Ufford*
Keith Lievesley presented a paper about the Castor Township Proposal, recommending that Barnack Ward work with Castor Parish Council to develop a joint response to proposal. Councillors approved the recommendation and David Over agreed to add an item to the next Barnack Ward Group agenda.

10. *Other items.*

- a. *Clerk resignation/replacement:*
 - i. The Clerk's resignation and leaving date of 30 September were noted. There had been 8 applications for the post, with a closing date of 19 September. It was agreed that Keith Lievesley and Graham Bowes would shortlist and interview.
 - ii. *Interim cover.* It was agreed that Keith Lievesley would lead as acting clerk with assistance from David Chadwick with meeting agenda and minutes. The current Clerk would continue as Responsible Financial Officer in the interim, on a modified contract.
- b. *Playing Field*
 - i. *Playground Equipment Working Party report.* A report by Karen Howard was noted.
 - ii. *Playing Field Boundaries Survey and proposals.* Keith Lievesley queried the proposal not to cut hedge tops and the reasons were explained satisfactorily. Two quotes had been received to date. In addition, Amey had expressed interest in taking on management and agreed to quote. It was agreed to arrange a site visit with Amey.
ACTION – Frieda Gosling to arrange.
- c. *Village maintenance*
 - i. *Broken road surface, Marholm Road, c/f from last meeting.* Still outstanding.
 - ii. *Streetlights, Walcot Road. Reported.* Work taking place in the area but no update received from Amey.
 - iii. *Overgrowth, Walcot Road.* This had been reported.
 - iv. *Lack of response from PCC.* It was noted that PCC no longer responded to requests for work. See Minute 13.09.16.7
 - v. *Gigaclear reinstatement, update on communication c/f from last meeting.* None
- d. *Southey Woods:* David Chadwick reported a recent incident of a group of off-road motorbikes using the woods. **ACTION – Keith Lievesley** to report to Forestry Commission.

11. *Meetings attended: To receive reports*

- a. Planning forum: Frieda Gosling attended and comments were noted.

- b. Rural Scrutiny Commission: Keith Lievesley reported on the setting up of a new Prevention and Enforcement Service. This would be a multi-agency service with emphasis on rural areas. Chief Inspector Rob Hill would communicate in due course.

12. *To note correspondence received:*

- a. *RAF Wittering.* A letter in response to the council's complaint was noted. It was agreed that, as activity had reduced significantly, the Station's invitation to visit would be rejected at the current time. **ACTION – Keith Lievesley** to respond.

13. *Village Matters – for discussion only.* None

14. Next meeting of the council will be held at 7.30pm Tuesday 18th October 2016.

Please note the revised date.

Meeting closed at 21:22

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