

Ufford Parish Council

Councillors	Telephone	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
Graham Bowes	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police
David Chadwick	740893	david@chadsonline.co.uk	Financial Overview	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning Advice Forum
Parish Councillor Vacancy (contact the Clerk for more information)				
Clerk & RFO: Susie Caney	07595 377236	uffordparishclerk@live.co.uk	Parish Council Liaison	

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 12th December 2017 at 7.30pm

1. In attendance – *Chairman Keith Lievesley (KL), Councillors Graham Bowes (GB), Frieda Gosling (FG) and David Chadwick (DC). Ward Councillor David Over (DO). Parish Clerk Susie Caney (SC).*
2. No apologies for absence.
3. No Declarations of Interest and Dispensations were made.
4. To confirm and sign the minutes of the council meeting held on 14th November 2017. *The Minutes were resolved unanimously and duly signed by the Chairman as a true record of events.*
5. Members of the public are invited to address the council with regard to any Agenda item. *No residents attended the meeting, therefore no items were addressed.*
6. Police and crime, November update – *A residential burglary was reported in Ufford and in Barnack items were stolen from a motor vehicle, as well as theft from the Bowls Club.*
7. Ward Councillor's report. *Ward Councillor David Over reported that the Police & Crime Commissioner is reviewing community policing policies which may mean that there are more police on the beat. Over the Christmas period there will be armed police in the City.*

8. Finance.

- a. Monthly Financial Report: to approve financial statements for November 2017.
Approved.
*The Clerk will find out if there is a fee associated with the Unity Trust Instant Access Account. **Action** – SC.*
- b. To note monies received. *Noted.*
 - i. Peterborough City Council: Community Infrastructure Levy Payment, Planning Application 16/02210/FUL, £4,993.04.
*It was agreed the Clerk would contact Michael Freeman at PCC to find out if there are any outstanding CIL payments due. **Action** – SC.*
- c. Authority to pay. *Approved.*
 - i. Susie Caney: Clerk's pay and expenses for November 2017, £51.61.
 - ii. HMRC: Clerk's PAYE tax for November 2017, £36.40.
 - iii. McAfee Security: Clerk's Software Renewal, £59.99.
 - iv. SLCC: Data Protection Webinar (Jan 18), £10.00. *Repayment to Barnack PC.*
 - v. SLCC: Regional Training Seminar (Jan 18), £25.00. *Repayment to Barnack PC.*

9. Planning.

- a. 17/02256/CTR High Trees, 2 Walcot Road – Tree and hedge works. *No objections.*
- b. 17/02321/HHFUL, Orient House (Aubrieta Cottage), Main Street – Single storey rear extension with flat roof. *No objections.*
- c. Planning Matters. *Pre-planning advice and planners' comments need to be recorded as necessary on the application form. FG will monitor, and the parish council can follow up with PCC if necessary. **Action** – FG.*
- d. The Local Plan. *No definite date for the consultation has been issued, but it is due to be in January or February. There are no great changes to the Plan, apart from the removal of Great Kyne.*

10. Other items.

- a. Village maintenance: To note and agree action on current maintenance issues and to note updates on issues outstanding.
Outstanding Items:
 - i. The Telephone Kiosk – Update on Grant Application. *The Big Lottery Fund Awards for All has awarded a grant to Ufford PC for the Defibrillator Project. Clerk to organise purchase and installation with the Community Heartbeat Trust. **Action** – SC.*
 - ii. Traffic Calming – update. *UPC will ask for an update from PCC Highways. The VAS sign near Fountain Court is showing inaccurate readings, the Clerk will notify PCC. **Action** – SC.*Current Maintenance Issues:
 - iii. Replacement basketball hoop and board – due for installation in December. *The installation will now take place in January. **Action** – GB/SC.*
 - iv. Ufford Well – Tidy up booked for 14th December. *Noted.*Other:
 - v. White Hart Parking – overflow parking during events. *KL to organise a meeting in the New Year with Sue. **Action** – KL.*
 - vi. Tree Charter Legacy Tree – Update from GB and FG. *GB and FG planted the Legacy Tree in November on the edge of the Playing Field.*
 - vii. Free Bulk Waste Collection for residents. *PCC are offering a free bulk waste collection between December and March, one collection of up to 10 items for each household. To book a collection, please call PCC Customer Services on 01733 747474, or visit www.peterborough.gov.uk for more information.*

Meetings attended: To receive reports.

i. Joint meeting of the Scrutiny Committees – Budget. *KL reported an overview of the meeting which looked at PCC's medium term financial strategy.*

b. To note correspondence received:

i. Big Lottery Fund, National Lottery Awards for All application. *The fund has awarded a grant to Ufford Parish Council for a community defibrillator.*

ii. NALC, Newsletter. *Noted.*

iii. PCC, Digital Inclusion for the community. *PCC are offering training within communities to help everyone make use of online facilities. DC suggested the training be a Ward initiative and the item will be added to the Ward Group Agenda in January. **Action** – SC & DO.*

11. Village Matters – *The fly-tipping on Moor's Corner has been removed.*

12. Next meeting: Tuesday 9th January 2018 at 7.30pm. Residents are invited to attend.

Meeting closed at 8.15pm.