

# Ufford Parish Council

Councillors	Telephone	Email	Responsible for:	
<b>Keith Lievesley (Chairman)</b>	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
<b>Graham Bowes</b>	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police
<b>David Chadwick</b>	740893	david@chadsonline.co.uk	Financial Overview	
<b>Frieda Gosling</b>	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning Advice Forum
<b>Parish Councillor Vacancy</b> (contact the Clerk for more information)				
Clerk & RFO: <b>Susie Caney</b>	07595 377236	uffordparishclerk@live.co.uk	Parish Council Liaison	

## Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 9<sup>th</sup> January 2018 at 7.30pm

### DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chairman Keith Lievesley (KL), Councillors Frieda Gosling (FG) and David Chadwick (DC). Ward Councillor David Over (DO). Parish Clerk Susie Caney (SC).*
2. Apologies for absence accepted from Graham Bowes.
3. No Declarations of Interest and Dispensations were made.
4. To confirm and sign the minutes of the council meeting held on 12<sup>th</sup> December 2017. *The Minutes were resolved by 3 votes for and 1 abstention (as one councillor was not present at the meeting) to be a true record of events and were duly signed by the Chair.*
5. Members of the public are invited to address the council with regard to any Agenda item. *No residents attended the meeting, therefore no items were addressed.*
6. Police and crime, December update – *The Rural Crime Update has not been received yet, but there have been reports in Peterborough of targeted handbag thefts at supermarkets. Please lock your car when you return your trolley.*

7. Ward Councillor's report. *Ward Councillor David Over reported that Council Tax may now increase by up to 6%, but this will be confirmed following a meeting at the end of January. The Police Commissioner wants to raise more money for targeting issues within central Peterborough. It is unlikely the increase will bring more visibility to policing the rural villages. A police representative is unable to attend this month's Ward Group meeting, but DO is hoping a representative will attend the next meeting.*
8. Finance.
- a. Monthly Financial Report: to approve financial statements for December 2017. *Approved.*
  - b. Update from PCC on CIL query Minute ref 12.12.17.8.b.i. *Michael Freeman confirmed that CIL is not charged on self-build developments.*
  - c. Authority to pay. *Approved.*
    - i. Susie Caney: Clerk's pay and expenses for December 2017, £30.04.
    - ii. HMRC: Clerk's PAYE tax for December 2017, £31.80.
  - d. Approve payments made since last meeting. *Approved.*
    - i. Matthew Pope Handyman: Clearing Ufford Well, £65.00.
9. Planning.
- a. 17/02321/HHFUL, Orient House (Aubrieta Cottage), Main Street – Single storey rear extension with flat roof. *Permitted.*
  - b. 17/02150/HHFUL, The Drift, Walcot Road – Alterations to detached garage to form ancillary domestic accommodation. *No objections.*
  - c. 17/02370/HHFUL, Ufford Hall, Main Street – Construction of recreational tree house, decks and play equipment. *Comments were agreed for submission, but the PC do not object to the proposal.*
  - d. The Local Plan – *The Local Plan was released yesterday for consultation. The Parish Council is required to comment on the soundness of its policies. UPC will draft a response to discuss at the February parish council meeting. Action – KL and FG.*
10. Other items.
- a. Village maintenance: To note and agree action on current maintenance issues and to note updates on issues outstanding.  
Outstanding Items:
    - i. The Telephone Kiosk – Update on Defibrillator Installation. *DC thanked the Clerk on behalf of the PC for sourcing and securing funding to provide this potentially life-saving equipment for the village. The defibrillator has been ordered.*
    - ii. Traffic Calming – update. *The Clerk will request an update from Highway. Action – SC. KL witnessed recent accidents at the King Street crossroads, and will again request a Stop sign from Highways. Action – KL.*
 Current Maintenance Issues:
    - iii. Drainage on Newport Way – Update from PCC Highways. *Martin Benn (PCC Highways) can find no legible records showing drainage. He intends to put in a gully in the area where the water stands and link this into the positive outfallled gully on the opposite side of the road. The order has been raised and will be carried out within 3 months.*
  - b. Meetings attended: To receive reports.
    - i. Parish Council Liaison Meeting. *Information was circulated on services including LEAP, Reablement (free assistance for up to 6 weeks) and a handyman Care and Repair Service. This will be shared via the local free magazines and noticeboards.*

*A performance management self-assessment tool for Parish Councils was distributed at the liaison meeting.*

- ii. *Growth Scrutiny Briefing Meeting. KL updated the PC on the briefing for tomorrow's meeting discussing the Tree Strategy, Biodiversity Strategy and Flood Prevention Strategy. The Biodiversity Strategy supports the Local Plan but will not be launched until the Autumn.*
- c. *To note correspondence received:*
  - i. *HMRC, change to form VAT126. Noted*
  - ii. *CAPALC, Councillor Census Survey. Noted.*
  - iii. *PCC, Parish Precept Form 2018/19. Noted.*
  - iv. *Mr Lightfoot, Gigaclear Reinstatement. The curb on the corner of Clay Lane has sunk and could be a trip hazard. The Clerk will chase Gigaclear for confirmation of their reinstatement works. **Action** – SC.*

11. Village Matters – for discussion only.

*Barnack School – There are no plans to change the catchment area for Barnack School, although even with 80 new homes in Barnack, there will be no expansion to the site. PCC confirm 'all children will be able to access a school a comfortable distance from their home.'*

*Recycling – Labels inside the lid of the green bin are misleading as they do not correspond with the information on PCC's website.*

*Litter Pick – The PC will organise a litter pick in the Spring.*

12. Next meeting: Wednesday 14<sup>th</sup> February 2018 at 7.30pm. Residents are invited to attend.

Meeting closed at 8.47pm.