

Bank reconciliation – pro forma

Name of smaller authority: UFFORD PARISH COUNCIL

County area (local councils and parish meetings only): CAMBRIDGESHIRE

Financial year ending 31 March 2018

Prepared by SUSIE CADEY, PARISH CLERK & RFO (Name and role)

Date 05.04.18

Balance per bank statements as at 31 March 2018:

	£	£
UDITY TRUST TAILORED CURRENT ACCOUNT	20,917.00	
UDITY TRUST INSTANT ACCESS SAVER	0.00	

Petty cash float (if applicable)

20,917.00

Less: any un-presented cheques at 31 March 2018

NIL

Add: any un-banked cash at 31 March 2018

NIL

Net balances as at 31 March 2018 (Box 8)

20,917.00

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

11,810.00

Add: Receipts in the year

15,949.00

Less: Payments in the year

6,842.00

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

20,917.00

(See [example](#) for guidance if required)