

Ufford Parish Council

Councillors	Tel	Email	Responsible for:		
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
Graham Bowes	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	Playground Working Party
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	Planning	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
Julia Alexander	740017	jdensem@aol.com	Village Hall Committee		
Clerk: Susie Caney	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch		

Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 10th July 2018 at 7.30pm.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors Graham Bowes (GB), David Chadwick (DC), Frieda Gosling (FG) and Julia Alexander (JA). Ward Councillor David Over. One resident. Parish Clerk: Susie Caney.*
2. *No apologies of absence.*
3. Declarations of Interest and Dispensations:
 - a. To receive Declarations of Interest from Councillors in items on the Agenda. *DC declared interest in item 8.c.iii.*
4. To confirm and sign the minutes of the council meeting held on 12th June 2018. *The Minutes were resolved unanimously to be a true record of events and duly signed by the Chair.*
5. Members of the public are invited to address the council with regard to any Agenda item. *Paul Wilde offered his help and assistance with the revision of the Ufford Heritage publication. He has a background in ancient history and archaeology and has connections at Peterborough University Centre who could help. FG will arrange a catch-up with Paul and other volunteers in September. Action – FG.*
6. Police and crime – latest rural crime update. *Cambs Police have advised that there will no longer be a monthly Rural Crime Report. Instead they urge residents to sign up to eCops (www.ecops.org.uk) for more timely and useful information. Information and stats about crime*

can also be obtained via the website www.police.uk. UPC will write to thank Amanda Large for the Rural Crime Updates over the last few years. **Action** – SC.

7. Ward Councillor's report. *The Police were unable to attend the Ward Group meeting, ut DO hopes to have a police representative at the next meeting on 10th October. DO informed the PC that he has taken on the role of Vice-chair of the Fire Authority. It was also noted that the PCC Planning Department is relocating to Fletton Quays on 11th August. The new address will be – Sand Martin House, Bittern Way, Fletton Quays, Peterborough PE2 8TY.*

8. Finance.

- a. Monthly Financial Report: to approve financial report for June 2018. *Approved.*
- b. To note monies received. *Noted.*
 - i. £202.20, HMRC VAT repayment.
- c. Authority to pay. *Approved.*
 - i. £78.93, Susie Caney, Clerk's pay and expenses for June 2018.
 - ii. £16.20, HMRC, Clerk's PAYE tax June 2018.
 - iii. £115.06, Chadwick Design, Website hosting for uffordparishcouncil.org.uk from June 2018 to May 2019.
 - iv. £158.00, Michael Perkins, Internal Audit.
- d. Payments made since last meeting. *Approved.*
 - i. £18.00, Unity Trust Bank Service Charge.

9. Planning.

- a. 18/00570/HHFUL, Hightrees, 2 Walcot Road – Conversion of garage, proposed single storey front porch extension; two storey side extension; single storey rear extension and internal alterations and proposed detached double garage with gym. *Permitted with conditions.*
- b. 18/00957/HHFUL, Honeysuckle Cottage, Main Street - Single storey rear extension, conversion of existing garage and creation of new garage with new vehicular access. *Awaiting Decision.*
- c. 18/01147/HHFUL, 3 Hillside Close – Two storey side and rear extension and open porch to front elevation. *No objection.*
- d. 18/01176/CTR, Ufford Hall, Main Street – Ash, remove to ground level, dead Elm remove to ground level. *No objection.*
- e. Planning Customer Forum, Peterborough Local Plan. *All information on the examination of the Local Plan can be found at <https://www.peterborough.gov.uk/council/planning-and-development/planning-policies/local-plan-examination/>*

10. Other items.

- a. Cemetery Project – Next steps. *KL will speak to Nick Vergette. Action* – KL.
- b. Councillor Training. *The Clerk will ask CAPALC to quote on bespoke training sessions. Action* – SC.
- c. Ufford Heritage Publication. *FG reported support from local residents and will organise a meeting for September. Action* – FG & SC.
- d. September Parish Council Meeting. *The September meeting will be chaired by Graham Bowes in KL's absence.*
- e. New Parish Council Email Address. *PCC are issuing all their parish councils with new email addresses, in line with the new GDPR guidance. Ufford Parish Council's email address is now: clerk@ufford-pc.gov.uk.*
- f. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
 - i. Gigaclear Reinstatement, update. *KL will contact Jo Frost, failing the promised site visit from Gigaclear's Mike Quinn. Action* – KL.

- ii. Traffic Calming & Parking, update. DC, JA, KL and SC are meeting with Highways' Peter Tebb on 12th July to discuss measures for traffic calming and strategies for managing parking congestion when large events take place at the White Hart.
 - iii. Defibrillator Training Sessions. The defibrillator is now live with 999 and registered with the local ambulance authority. Training sessions will be scheduled for September. **Action** – SC.
- g. To note correspondence received.
- i. Churches Conservation Trust, Historic Church Signs. Potential locations were suggested at the Marholm Road entrance to the village and at the T-junction on Walcot Road at the bridge. KL seek Peter Tebb's opinion at the traffic calming meeting on Thursday and report back to the Churches Conservation Trust. **Action** – KL.
 - ii. CAPALC Bulletin for June. Noted.
 - iii. Sylvia Radouani, PCC, Parish Council Liaison Meeting Dates for 18/19. GB, JA and KL will attend the meeting on 18th July which focuses on GDPR and the implications for PCC and the parishes. **Action** – JA, GB & KL.
- h. Meetings Attended:
- i. Scrutiny Committee Meeting, 4th July. At the Growth and Environment Scrutiny Committee the rules around spending CIL money were discussed. Spending funds on cemeteries is permitted, which would help the cemetery research project progress. KL was selected by officers' group as representative the Growth and Environment scrutiny Committee.
 - ii. Barnack Ward Group. See item 7.

11. Village Matters – for discussion only.

- i. The shrubs growing out of the verge opposite the entrance to the cricket club are obscuring the view of oncoming traffic. The maintenance of this area will be raised at the meeting with Highways on 12th July. **Action** – SC.
- ii. The replacement notice board (outside the Village Hall) and new projector screen will be fitted in the Village Hall on 23rd July.
- iii. The footpath at the back of the Newport Way houses needs tidying up. The Clerk will contact Cross Keys to find out who is responsible for cutting back over-hanging vegetation. **Action** – SC.
- iv. Mr and Mrs Richardson wrote to the Parish Council asking for more trees to be planted on the playing field and for extra dog waste bins in the village. GB will contact them to discuss further. **Action** – GB.

12. Next meeting: Please note there is no Parish Council meeting in August. The next meeting will be held on Tuesday 11th September 2018 at 7.30pm.
Residents are encouraged to attend.

Meeting closed at 20.48.