

# Ufford Parish Council

Councillors	Tel	Email	Responsible for:		
<b>Keith Lievesley (Chairman)</b>	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
<b>Graham Bowes</b>	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	Playground Working Party
<b>David Chadwick</b>	740893	david@chadsonline.co.uk	Financial overview	Planning	
<b>Frieda Gosling</b>	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
<b>Julia Alexander</b>	740017	jdensem@aol.com	Village Hall Committee		
Clerk: <b>Susie Caney</b>	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch		

## Minutes of the Ufford Parish Council meeting held in Ufford Village Hall on Tuesday 12<sup>th</sup> June 2018 at 7.30pm

### DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors Graham Bowes (GB), David Chadwick (DC), Julia Alexander (JA), Frieda Gosling (FG) and Ward Councillor David Over (DO).*  
*Three residents.*  
*Parish Clerk Susie Caney (SC).*
2. No apologies of absence.
3. Declarations of Interest and Dispensations. *None declared.*
4. To confirm and sign the minutes of the council meeting held on 8<sup>th</sup> May 2018. *The Minutes were resolved unanimously to be a true record of events and were duly signed by the Chair.*
5. Members of the public are invited to address the council with regard to any Agenda item.
  - a) A resident raised a query regarding the garage being built to the front of Hightrees, 2 Walcot Road. *This item was discussed under 9.g. on the agenda.*
6. Police and crime – latest rural crime update. *The Police report that there are still lots of thefts from motor vehicles where people are leaving items in their cars. Also, with the nicer weather here, there are more reports of opportunist ‘walk-in’ burglaries. If you are in your garden, please close front windows and lock the door.*
7. Ward Councillor’s report. *DO reported that despite PCC offering free bulk waste collection trials in the city, fly-tipping is still prevalent. There are no more free collections planned.*

## 8. Finance.

- a. Annual Governance and Accountability Return 17/18, Confirmation of the dates of the period for the exercise of Public Rights. *Noted.*
- b. Monthly Financial Report: to approve financial report for May 2018. *Approved.*
- c. Authority to pay. *Approved.*
  - i. Susie Caney: Clerk's pay and expenses for May 2018, £67.07.
  - ii. HMRC: Clerk's PAYE tax May 2018, £13.80.
- d. Payments made since last meeting. *Noted.*
  - i. Came & Company: Insurance Renewal Fee, £381.65. (Three-year fixed fee amended from £399.11).

## 9. Planning.

- a. 18/00326/NONMAT, Sherwood, Marholm Road – Non material amendment (removal of the red footprint of the existing dwelling) and (removal of the street scene and section drawings) of planning permission 17/00564/FUL. *Determined.*
- b. 18/00225/FUL, North Lodge, Main Street, Construction of stable block – retrospective. *Permitted.*
- c. 18/00259/LBC, Pear Trees, Main Street – Listed Building Consent to refurbish ex coal shed. *Permitted.*
- d. 18/00405/LBC, Compass Cottage, Main Street – Proposed alterations to outbuilding to form guest bedroom. *Permitted.*
- e. 18/00502/HHFUL, Highlands, Marholm Road – Construction of garage, revised. *Permitted.*
- f. 18/00585/HHFUL, 3 Hillside Close – Demolition of rear extension and part of garage. Erection of new side and rear two storey extension, and open front porch elevation. *Permitted.*
- g. 18/00570/HHFUL, Hightrees, 2 Walcot Road – Conversion of garage, proposed single storey front porch extension; two storey side extension; single storey rear extension and internal alterations and proposed detached double garage with gym. *Re-consultation. Comments were discussed and agreed for submission to PCC. Action – SC.*
- h. 18/00957/HHFUL, Honeysuckle Cottage, Main Street - Single storey rear extension, conversion of existing garage and creation of new garage with new vehicular access. *No objections.*

## 10. Other items.

- a. The White Hart – Parking congestion and outdoor noise. *It was agreed KL would meet with Sue Olver (TWH) to discuss ideas to alleviate congestion in the village during large events such as weddings and wakes. There is a concern that emergency vehicles may not be able to access Walcot Road when cars are parked up. When Highways visit Ufford the issue around parking will be discussed. Action - KL.*
- b. Cemetery Project – Next steps. *KL will speak to Nick Vergette to discuss potential sites. Action - KL.*
- c. Ufford Village Hall – Custodian trustee update. *JA circulated a paper to members summarising the meeting between KL, JA and Jeremy Roberts (Solicitor) discussing the Deed of Trust between UPC and The Ufford Youth Centre and Village Hall Trust.*
- d. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
  - i. Gigaclear Reinstatement, update. *Mike Quinn is due to attend a site visit. The clerk will chase up a date. Action – SC.*
  - ii. Traffic Calming, update. *Peter Tebb from PCC Highways will visit Ufford later this month.*
  - iii. Highways drain repair outside Rose Cottage. *The repair work has now been carried out.*

- e. To note correspondence received.
  - i. CAPALC Bulletin. *Noted.*
  - ii. Janette Peel, Electoral Services, PCC – National Democracy Week. *PCC are hosting 'Democracy in a Day' on 3<sup>rd</sup> July 5pm-8pm in the Town Hall. Find out more about the democratic process by booking a place via [democratic.services@peterborough.gov.uk](mailto:democratic.services@peterborough.gov.uk) or calling 01733 747474.*
  - iii. Sylvia Radouani, PCC, Parish Conference Date. *The PCC Parish Conference will be held on 15<sup>th</sup> November from 9.30am at Allia Future Business Centre.*
  - iv. Sylvia Radouani, PCC, Nominations for the Scrutiny Committees. *Noted.*
- f. Employment.
  - i. Confirmation of 2018/19 Objectives. *KL and GB to sign and return to the Clerk.*  
**Action – KL and GB.**

11. Village Matters – for discussion only.

12. Next meeting: Tuesday 10<sup>th</sup> July 2018 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 9.10pm