

Ufford Parish Council

Councillors	Tel	Email	Responsible for:		
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
Graham Bowes	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	Playground Working Party
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	Planning	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
Julia Alexander	740017	jdensem@aol.com	Village Hall Committee		
Clerk: Susie Caney	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch		

Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 11th September 2018 at 7.30pm.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Acting Chair: Graham Bowes (GB), Councillors David Chadwick (DC), Frieda Gosling (FG) and Julia Alexander (JA). Ward Councillor David Over (DO). Three residents. Parish Clerk: Susie Caney (SC).*
2. Apologies for absence - *Accepted from Keith Lievesley (KL).*
3. Declarations of Interest and Dispensations – *None given.*
4. To confirm and sign the minutes of the council meeting held on 13th July 2018. *The Minutes were resolved by 4 votes for and 1 abstention (as one councillor was not present at the meeting) to be a true record of events and duly signed by the Acting Chair.*
5. Members of the public are invited to address the council with regard to any Agenda item.
 Ufford Playing Field – *It was suggested that trees such as birch could be planted on the playing field to create areas of shade for young children during the Summer months. UPC agreed to look into a structure, such as a sail for a larger area of shade which could be funded through a grant. UPC is in favour of tree planting but members discussed the difficulty of watering and maintaining young trees, especially through dry, hot Summers. It was agreed the Clerk would speak to PCC to discuss options. **Action** - SC.*
 Dog Fouling – *There seem to be more instances of dog fouling along the verges and footpaths around the village. Please could dog owners be reminded that it is their responsibility to clear up after their dogs. UPC will speak to PCC about the possibility of*

*installing further dog waste bins in the village, and a note will be put in the Parish News. **Action - SC.***

*Traffic Calming – It was suggested residents obtain 30mph stickers to put on their wheelie bins to remind drivers to slow their speed through the village. The Clerk will speak to Highways and find out who supplies these. **Action – SC.***

6. Ward Councillor's report. *DO reported: The new council offices at Sandmartin House (Fletton Quays) are superb and only ten minutes' walk from the Town Hall. The Chief Executive of the Devolved Authority has resigned so Gillian Beasley (Peterborough and Cambs Council Chief Executive) has stepped in as temporary CEO. Bainton will be holding their Annual Cider Day on Sunday 16th September. The pot holes between Ufford and Bainton have been repaired.*
7. Finance.
 - a. Monthly Financial Report: to approve financial reports for July and August 2018. *Approved.*
 - b. Authority to pay. *Approved.*
 - i. £81.88, Susie Caney, Clerk's pay and expenses for July 2018.
 - ii. £65.07, Susie Caney, Clerk's pay and expenses for August 2018.
 - iii. £13.80, HMRC, Clerk's PAYE tax July 2018.
 - iv. £13.80, HMRC, Clerk's PAYE tax August 2018.
 - c. Payments made since last meeting. *Approved.*
 - i. £106.75, Peter Musgrove, Installation of projector screen and maintenance of noticeboards.
8. Planning.
 - a. 18/00957/HHFUL, Honeysuckle Cottage, Main Street - Single storey rear extension, conversion of existing garage and creation of new garage with new vehicular access. *Awaiting Decision.*
 - b. 18/01147/HHFUL, 3 Hillside Close – Two storey side and rear extension and open porch to front elevation. *Permitted.*
 - c. 18/01364/LBC, Walnut House, Main Street – Replacement of all windows, single door to rear elevation and french doors to front. *Comments were discussed and agreed. These will be submitted after the Clerk has spoken to the Conservation Officer. **Action – SC.***
 - d. Peterborough Local Plan Examination Stage 2. *The Local Plan is due to be published in the Autumn and is now in its second stage of examination. All examination documents can be found at www.peterborough.gov.uk/council/planning-and-development/planning-policies/local-plan-examination/*
9. Other items.
 - a. Cemetery Project – Next steps. *This item will be carried over to November's Agenda.*
 - b. Councillor and Clerk Training. *Councillor training is now fully booked. It was agreed the Clerk will attend a one-day workshop in October.*
 - c. Ufford Heritage Publication Meeting Date. *FG presented ideas on how to take the publication forward and gave suggestions on how funds could be raised to cover print costs. The working group meeting is scheduled for Tuesday 18th Sept at 7.30pm in the Village Hall.*
 - d. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
 - i. Gigaclear Reinstatement, update. *It was agreed that Gigaclear would be given a timeframe to confirm their reinstatement schedule before UPC would ask PCC Highways to follow up directly with Gigaclear. **Action - SC.***

- ii. Traffic Calming & Parking, update. *Pending update.*
- iii. Defibrillator Training Sessions. *A training session for residents will be held in early October. The provisional date is 3rd October at 7pm.*
- iv. Village litter and dog waste bins. *The two litter bins on the hill outside the Village Hall have not been emptied in many weeks. This has been chased up by UPC but the officer in charge is out of the office until this week. It was suggested that additional dog waste bins be installed in the Village (on the hill and at the bottom of the village) and this will be pursued with PCC. **Action** - SC.*
- e. To note correspondence received.
 - i. CAPALC AGM date and news bulletin for August. *The AGM is on 11th October in Cottenham. CAPALC CEO Ian Dewar wrote an update in the news bulletin; 'Responding to Planning Applications.' This has been shared with all members to ensure the Parish Council is following the correct process.*
 - ii. Amanda Large, Cambs Police – Rural Crime Prevention. *Amanda suggested that a monthly or quarterly crime prevention update be submitted to our local Parish News. UPC agreed that a quarterly update would be useful.*
 - iii. David Alvey, Langdyke Trust, AGM date. *The AGM will take place on 14th September at 7pm in the Village Hall, West Deeping.*
 - iv. Sylvia Radouani, PCC, Litter Innovation Fund. *The Clerk will gather further information on the criteria for applying for funding. **Action** – SC.*
- f. Meetings Attended:
 - i. Growth, Environment and Scrutiny Committee 5/9/18. *Noted.*

10. Village Matters – for discussion only.

Historic Church Signs – *Highways are liaising with the Churches Conservation Trust over the addition of brown tourist signs. It had been suggested by UPC for a sign to be placed over the bridge at the Walcot Road junction, as well as one further out on Marholm Road at the King Street cross roads. However, on reflection, members were concerned over the safety aspect of the King Street crossroads, so it was agreed the Clerk would register this concern with Highways. **Action** – SC.*

Noticeboards – *A replacement village noticeboard has been installed outside the Village Hall. To gain access there are two screws on the right-hand side. These have been left loose, so they can be unscrewed, and the door can then be pulled open and accessed by residents at any time.*

Street light – *The street light outside 14 and 15 Newport Way is flashing intermittently. The Clerk will raise with PCC. **Action** – SC.*

11. Next meeting: The next meeting will be held on Tuesday 9th October 2018 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 21.25.