

Ufford Parish Council

Councillors	Tel	Email	Responsible for:		
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
Graham Bowes	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	Playground Working Party
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	Planning	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
Julia Alexander	740017	jdensem@aol.com	Village Hall Committee		
Clerk: Susie Caney	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch		

Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 9th October 2018 at 7.30pm.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors David Chadwick (DC), Julia Alexander (JA) and Frieda Gosling (FG). Ward Councillor David Over (DO). Two residents. Parish Clerk: Susie Caney (SC).*
2. Apologies for absence – *Accepted from Graham Bowes (GB).*
3. Declarations of Interest and Dispensations – *None given.*
4. To confirm and sign the minutes of the council meeting held on 11th September 2018. *The Minutes were resolved by 4 votes for and 1 abstention (as one councillor was not present at the meeting) to be a true record of events and duly signed by the Chair.*
5. Members of the public are invited to address the council with regard to any Agenda item. *None.*
6. Ward Councillor’s report. *DO updated members with the latest news from the Cambridgeshire and Peterborough Combined Authority; the CEO has resigned and decisions by the Mayor have been questionable. PCC is installing a new IT system to integrate with Cambridgeshire City Council. The Barnack Ward Group meeting on 10th October will be attended by the Deputy Police Commissioner.*
7. Finance.
 - a. Monthly Financial Report: to approve financial reports for September 2018. *Approved.*
 - b. Exemption Certificate Submission for Completion of PKF Littlejohn LLP External Audit. *Noted.*
 - c. To note monies received. *Noted.*
 - i. £3,934.28, 2nd Instalment of Parish Council Precept.
 - d. Authority to pay. *Approved.*

- i. £83.66, Susie Caney, Clerk's pay and expenses for September 2018.
- ii. £16.80, HMRC, Clerk's PAYE tax September 2018.
- iii. £85.67, Scribe Finance Software Renewal.
- iv. £25.00, CAPALC, GDPR Membership Scheme.
- e. Payments made since last meeting. *Approved.*
 - i. £18.00, Unity Trust Bank Current Account Service Charge.

8. Planning.

- a. 18/00957/HHFUL, Honeysuckle Cottage, Main Street - Single storey rear extension, conversion of existing garage and creation of new garage with new vehicular access. *Permitted.*
- b. 18/01364/LBC, Walnut House, Main Street – Replacement of all windows, single door to rear elevation and french doors to front. *Permitted with conditions.*
- c. 18/01632/CTR, Ufford Hall, Main Street – Tree works. *It was agreed UPC would support the view of the Tree Officer.*

9. Other items.

- a. Cemetery Project – Next steps. *KL is due to meet with Nick Vergette in the next few weeks.*
Action – KL.
- b. Ufford Heritage Publication Update. *Residents were invited to attend a meeting on 18th September to find out more about the 'Our Ufford' heritage publication and to decide whether it ought to be updated and reprinted. FG received letters of support and several volunteers attended the meeting to find out more about the project. Some residents had even brought along old photographs and archaeological finds to show the group. The consensus was that it should be revised and reprinted. If you were unable to attend the meeting and would like to be involved, please email clerk@ufford-pc.gov.uk. The next step will be a meeting with a local designer to discuss styles and paper types before sourcing further print quotes and discussing content with the working group.* **Action – SC & FG.**
- c. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
 - i. Gigaclear Reinstatement, update. *SC had spoken to Gigaclear again this morning and been given an apology for the lack of works being carried out. The matter is being investigated and the Clerk will continue to follow up.* **Action - SC.**
 - ii. Traffic Calming & Parking, update. *30mph bin stickers have been sourced, pending approval of costs. UPC are waiting for an update from Peter Tebb on whether Highways will put measures in place (such as a speed restriction and new signs) on Walcot Road to slow traffic, particularly where children cross the road for the school bus.* **Action – SC.**
 - iii. Defibrillator Awareness Session. *The Community Heartbeat Trust ran an information session on 3rd October, attended by 12 residents across Barnack and Ufford. Another session will be set up in the New Year by Barnack Parish Council, open to all to attend.*
 - iv. Village Bins. *Amey have now emptied the overflowing bins outside the Village Hall. It seems a glitch on their system meant they had been missed out for several weeks. Amey also confirmed that dog waste can be safely disposed of in the main bins, and so long as they are regularly emptied this should not cause an issue. Otherwise the installation of a dog waste bin would be a cost to the Parish of £338.20 per annum. The Clerk will monitor the bins to ensure they are not missed off again.* **Action – SC.**
- d. To note correspondence received.
 - i. CAPALC news bulletin for September. *Noted.*

- ii. Sylvia Radouani, PCC, Friend Against Scams & 'Little Book of Big Scams'. *Cambs Police have advised that residents can become a 'Friend Against Scams' by attending a short awareness session in person or completing online training (<https://www.friendsagainstscams.org.uk/elearning/Cambridgeshire>) to raise awareness in all neighbourhoods and help protect the elderly and vulnerable against being targeted by scammers. The 4th edition of the 'Little Book of Big Scams' has been published by the Met Police. For the link to download the publication please email clerk@ufford-pc.gov.uk. A print-out will shortly be made available in Ufford Village Hall.*
 - iii. Sylvia Radouani, PCC, The Local Offer. *Noted.*
 - iv. David Beauchamp, PCC, Extraordinary Meeting of Parish Council Liaison. *Noted.*
 - v. Bernard Kane, Hills and Holes Access and Rights Policy. *Natural England, FG and Barnack PC have been in touch with Bernard, but to clarify for UPC; the signs at the entrance gates have been made clearer by Natural England. There is now a prohibition on dogs in the compartment where animals are grazing (a quarter of the site at any one time) due to the horses being chased and several incidents of sheep being worried by dogs, including one in which a lamb was badly injured and almost died. The grazing animals are due to be there until around Christmas time.*
 - vi. CAPALC, Pop-up Café, 18th October. *Noted.*
- e. Meetings Attended:
- i. Highways England, Dualling of the A47 Wansford to Sutton. *Highways England are consulting on their proposal to upgrade the A47 between Wansford and Sutton. The proposals will create a new dual carriageway that will relieve congestion, provide extra road space, improve safety and help provide a free-flowing network. For more information visit <https://highwaysengland.citizenspace.com/he/a47-wansford-to-sutton-statutory-consultation/> It was agreed that members would view the documentation and contact KL prior to the consultation closing date of 12th November before KL submits comments on behalf of UPC. **Action** – All members.*

10. Village Matters – for discussion only.

- i. Battles Over. *The Village Hall Committee are keen to do something to commemorate Armistice Day in line with other villages, along with the local branch of the Royal British Legion. JA informed UPC that suggestions were to serve tea and cake in the Village Hall, display poppies along the bank on Ufford Hill and ring the church bells. Poppies are displayed effectively on lamp posts in Tallington and can be purchased from the RBL. In Barnack poppies will be displayed near the properties of those who came back from WWI. KL will check with FG which households in Ufford were lived in by families touched by the War. The Clerk will provide JA with contacts for Brian Palmer and the local RBL. KL advised that residents would be encouraged to attend the service at Barnack Church and War Memorial during the morning of the 11th. **Action** – KL, FG, SC & JA.*
- ii. Parish News Summary. *It was noted by a resident that not all the potholes had been fixed as reported in the UPC Parish News Summary. This will be followed up with Highways to ensure the remaining ones are fixed as soon as possible. **Action** – SC.*

11. Next meeting: The next meeting will be held on Tuesday 13th November 2018 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 20.45.