

# Ufford Parish Council

Councillors	Tel	Email	Responsible for:		
<b>Keith Lievesley (Chairman)</b>	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
<b>Graham Bowes</b>	740578	Graham.bowes335@btinternet.com	Parish Council Liaison	Police	Playground Working Party
<b>David Chadwick</b>	740893	david@chadsonline.co.uk	Financial overview	Planning	
<b>Frieda Gosling</b>	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
<b>Julia Alexander</b>	740017	jdensem@aol.com	Village Hall Committee		
<b>Clerk: Susie Caney</b>	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch		

## Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 13<sup>th</sup> November 2018 at 7.30pm.

### DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors David Chadwick (DC), Graham Bowes (GB) and Frieda Gosling (FG). Ward Councillor David Over (DO). Parish Clerk: Susie Caney (SC).*
2. To note apologies for absence. *Julia Alexander was absent due to tendering her resignation on 8<sup>th</sup> November.*
3. Declarations of Interest and Dispensations – *None given.*
4. To confirm and sign the minutes of the council meeting held on 9<sup>th</sup> October 2018. *The Minutes were resolved by 4 votes for and 1 abstention (as one councillor was not present at the meeting).*
5. Members of the public are invited to address the council with regard to any Agenda item. *None.*
6. Ward Councillor's report.
  - a. *Ward Group Meeting. DO updated members on the recent meeting where items discussed included the Police, the Combined Authority and Neighbourhood Planning.*
  - b. *Police. The Deputy Police Commissioner Ray Bigsby and Sergeant Robert Reay attended the Ward Group meeting on 10<sup>th</sup> October. They updated attendees on the priorities for Policing across Peterborough and advised that the rural villages find out more about Community Safety Partnerships and get involved. The Police are also very*

*much in favour of local Speedwatch and Neighbourhood Watch Schemes. UPC will publish information for all residents about these campaigns over the next few weeks.*

7. Finance.

- a. Monthly Financial Report: to approve financial reports for October 2018. *Approved.*
- b. Draft Budget 2019/20. *The Clerk will speak to PCC's Fiona Leverton for advice on the precept. **Action** – SC.*
- c. Community Infrastructure Levy (CIL) Year-end report 2017/18. *The year-end report will be submitted to Mike Freeman by 30<sup>th</sup> November. UPC also wants clarification on the timeframe and criteria for spending CIL. **Action** – SC.*
- d. Authority to pay. *Approved.*
  - i. £89.76, Susie Caney, Clerk's pay and expenses for October 2018.
  - ii. £18.00, HMRC, Clerk's PAYE tax October 2018.
  - iii. £89.99, McAfee LiveSafe 1-year subscription renewal. *(Repayment to Clerk).*
  - iv. £59.99, Microsoft Office 365 renewal. *(Repayment to Clerk).*
  - v. £40.00, Information Commissioner's Office, Data Protection Fee Renewal. *(Repayment to Clerk).*

8. Planning.

- a. 18/01881/CTR, The White Hart, Main Street – Ash tree fell, Maple tree fell, wall reinstatement works to be carried out. *Comments were agreed for submission.*
- b. 18/01707/LBC, Clarendon Cottage Main Street, Replacement Windows. *No objections.*

9. Other items.

- a. Ufford Heritage Publication – Update from Working Group. *Members of the working group met with a talented local designer, Julian Cooke, who will be taking the project forward. Content is being submitted to Frieda by residents and a budget is to be agreed. The Clerk will look into options for opening a community bank account for the group. **Action** – SC.*
- b. Commemoration of WWI. *UPC noted the Village Hall Committee kindly organised a number of poppies and arranged tea and cakes to be served in the Hall after the church bells were rung in Remembrance. UPC assisted the Royal British Legion with poppies outside the houses where the fallen soldiers once lived.*
- c. Neighbourhood Watch Scheme – Raising awareness. *At the recent Ward Group meeting the Deputy Police Commissioner advised that all communities resurrect or setup a NHW Scheme. DC will speak to David Fear to find out what is currently in place in Ufford. **Action** – DC.*
- d. Parish Council – Advertising a Casual Vacancy. *UPC will be advertising two casual vacancies due to Graham moving away from the village and Julia's resignation. For more information and how to get involved with your Parish Council please contact the Clerk. **Action** – SC.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Gigaclear Reinstatement, update. *UPC are continuing to chase Gigaclear for a site visit.*
- b. Highways:
  - i. Traffic Calming - quote for 30mph wheelie bin stickers. *Whilst waiting for an answer from the Highways Authority, UPC agreed to purchase a number of wheelie bin stickers for residents. Please contact the Clerk if you would like one. A resident has been in touch with KL asking if we can carry out a speed volume survey in the village – particularly during early commuter time. UPC will circulate Speedwatch information for volunteers so that this can be carried out.*

- ii. Potholes and maintenance. *Martin Benn (PCC Highways) visited the village on 25 October and advised he would chase up the outstanding road repair works immediately. UPC will continue to follow this up. **Action** – SC.*
  - c. Street Lighting Upgrade Project. *The Street Lighting Team will be back on site to continue the upgrade project and ensure lights are off during daylight hours. It was noted that there are areas of darkness on Marholm Road and at the end of Newport Way. The Clerk will speak to PCC to ask for trees obscuring the lights to be cut back. **Action** – SC.*
11. To note correspondence received.
- a. CAPALC October Bulletin. *Noted.*
  - b. Langdyke Trust, Schedule of Events. *Please check the village noticeboards for the latest schedule of events.*
  - c. Peterborough Museum WWI History, Request for local history. *Noted.*
  - d. Sylvia Radouani, Parish Conference. *Noted.*
12. Meetings Attended:
- a. Growth, Environment and Resources Scrutiny Committee. *Noted.*
13. Village Matters – for discussion only. *RAF Wittering will commence their night-time flights from the 19<sup>th</sup> to 23<sup>rd</sup> November.*
14. Next meeting: The next meeting will be held on Tuesday 11<sup>th</sup> December 2018 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 9.05pm