

Ufford Parish Council

| Councillors | Tel | Email | Responsible for: | | |
|---------------------------------------------------------------------|-----------------|--------------------------------|------------------------------|------------------------------|--------------------------------|
| Keith Lievesley (Chairman) | 740679 | keith.lievesley@btinternet.com | Barnack Ward Group | Parish Council Liaison | |
| Graham Bowes | 740578 | Graham.bowes335@btinternet.com | Parish Council Liaison | Police | Playground Working Party |
| David Chadwick | 740893 | david@chadsonline.co.uk | Financial overview | Planning | |
| Frieda Gosling | 740343 | friedagosling@yahoo.co.uk | Barnack Ward Group | Planning | Playground Working Party |
| <i>COUNCILLOR VACANCY – CONTACT THE CLERK FOR MORE INFORMATION.</i> | | | | | |
| Clerk: Susie Caney | 07595 377236 | clerk@ufford-pc.gov.uk | Speed Watch | | |

Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 11th December 2018 at 7.30pm.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors David Chadwick (DC), Graham Bowes (GB) and Frieda Gosling (FG). Parish Clerk: Susie Caney (SC). Three Residents.*
2. To note apologies for absence – *Apologies received from Ward Councillor David Over (DO).*
3. Declarations of Interest and Dispensation – *None given.*
4. To confirm and sign the minutes of the council meeting held on 13th November 2018. *The Minutes were resolved unanimously to be a true record of the meeting and signed accordingly by the Chair.*
5. Members of the public are invited to address the council with regard to any Agenda item. *None.*
6. Ward Councillor's report – *None received.*
7. Finance.
 - a. Monthly Financial Report: to approve financial reports for November 2018. *Approved.*
 - b. Approve Budget 2019/20. *This item will be carried over to the January meeting once the PCC Precept Form has been received.*
 - c. To note payments received. *Noted.*
 - i. £200.00, PCC CLF Fund, Contribution to Ufford Heritage Project.

- d. Authority to pay. *Approved.*
 - i. £154.26, Susie Caney, Clerk's pay and expenses for November 2018.
 - ii. £28.60, HMRC, Clerk's PAYE tax November 2018.
 - iii. £19.92, Amazon, Traffic 30mph stickers for bins. (*Repayment to Clerk*)
- e. Payments made since last meeting. *Approved.*
 - i. £210.00, Community Heartbeat Trust, Cardiac Arrest Response Seminar.

8. Planning.

- a. 18/01881/CTR, The White Hart, Main Street – Ash tree fell, Maple tree fell, wall reinstatement works to be carried out. *Awaiting Decision.*
- b. 18/01707/LBC, Clarendon Cottage Main Street, Replacement Windows. *Awaiting Decision.*
- c. 18/01873/HHFUL, 2 Meadow View, Newport Way, Two storey and single storey front extensions with first floor balcony. *No objections.*
- d. 18/01950/CTR, Robins Acre, 7 Walcot Road, Strawberry Tree – Fell, Hazel Tree – Fell. *No objections.*

9. Other items.

- a. Resignation of Parish Councillors Graham Bowes and Julia Alexander. *GB will remain on the Parish Council until his house sale completes early in the New Year. The two vacancies will be advertised in the village.*
- b. Advertising Casual Vacancies. *SC will forward the advertisement to members for amendment/suggestions/approval. Action – SC.*
- c. Ufford Heritage Publication – Update from Working Group. *The project has had lots of contributions from the community with Frieda collating all the information. An aerial photo of the village in 1964 highlights how much the village has improved over the last fifty years. FG and SC will meet with Julian (Designer) in mid-January to look at layouts and will also schedule a separate meeting with KL to discuss finances. Action – SC.*
- d. Community Engagement:
 - i. Neighbourhood Watch Scheme. *SC will email David Fear regarding the existing Ufford NHW Scheme. Action – SC.*
 - ii. Speedwatch. *UPC has contacted Mike Brooks (Cambs Police) to request dates for training in the New Year.*
 - iii. Local Organisations. *UPC has donated £250 to Ufford Cricket Club towards the cost of balls.*
 - iv. Community Projects. *The recent Parish conferences have highlighted the need for parish councils to work closely with their communities. UPC worked closely with the community on the Playing Field refurb project but would be happy to hear from residents with other ideas. UPC are also looking into setting up an additional burial ground within the village.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Gigaclear Reinstatement, update. *Mike Quinn has left Gigaclear. UPC followed up the list of queries with Network Build Care who advised that 'because this is such an old case and build it will take some time for an answer and decision to be reached. This is due to the time elapsing since the build was completed being more than three years now and our guarantee is for two. Rest assured I have spoken to the delivery manager and he will assess the situation with the required departments and hopefully reach a decision by next week at which point I can pass this information and decision to yourself.' Members agreed that UPC would follow this up with the Local Authority Highways Dept as they are the land owner.*

- b. Highways:
 - i. Traffic Calming. *The Clerk is meeting the Highways Department on 16th January to discuss traffic calming measures and the many pot hole repairs that are needed on our local roads. **Action** – SC.*
 - ii. Potholes and maintenance. *See item 10.b.i. above.*

11. To note correspondence received.

- a. CAPALC News Bulletin. *Noted.*
- b. NALC Bulletin. *Noted.*
- c. Janette Peel, PCC, Register of Electors. *The Clerk will check the regulations around GDPR in terms of circulating this information within the Parish Council. **Action** – SC.*
- d. Nene Park Trust, Volunteer Opportunities. *Noted.*
- e. Cambs Police, Sector Engagement. *Noted.*

12. Meetings Attended:

- a. Extraordinary Parish Council Liaison Meeting, Tranche 2 Budget Consultation. *Noted.*
- b. Peterborough Parish Conference & Cambridgeshire ACRE Conference. *Noted.*

13. Village Matters – for discussion only.

*A resident has kindly offered to purchase an iron village sign in a similar style to Barnack and Bainton. Members discussed a suitable location and it was agreed the grassy area opposite the White Hart on the corner of Walcot Road would probably be most suitable. The Clerk will discuss with PCC. **Action** – SC.*

14. Next meeting: The next meeting will be held on Tuesday 8th January 2018 at 7.30pm.
Residents are encouraged to attend.

Meeting closed at 8.30pm.