

Ufford Parish Council

Councillors	Tel	Email	Responsible for:		
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison	
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	Planning	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	Planning	Playground Working Party
Paul Wilde	07960 018148	paul@worldofskills.com			
Margaret Sargent	749482	m55arg@gmail.com			
Clerk: Susie Caney	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch		

Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 12th February 2019 at 7.30pm

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

- In attendance – *Chair: Keith Lievesley (KL), Councillors David Chadwick (DC) and Frieda Gosling (FG).*
Two members of the public, both applicants for co-option.
Parish Clerk: Susie Caney (SC).
- Apologies of absence were accepted from Ward Councillor David Over (DO).*
- Declaration of Interest - noted from Paul Wilde (co-option applicant) relating to item 12c.*
- To confirm and sign the minutes of the council meeting held on 8th January 2019. *The Minutes were resolved unanimously to be a true record of the meeting and duly signed by the Chair.*
- Members of the public are invited to address the council with regard to any Agenda item. *No items.*
- The resignation of Graham Bowes (with effect from 12th February) - *noted.*
- Co-option of Councillors to fill two vacancies. *Applications were received from Paul Wilde (PW) and Margaret Sargent (MS) and both were co-opted and welcomed to the Parish Council.*

8. Declaration of Acceptance of Office by co-opted Councillors. *Signed and received.*
9. Declaration of Member's Interest – *Forms to be completed by both co-opted Councillors and returned to Clerk. **Action** – PW & MS.*
10. Ward Councillor's report. *None.*
11. Finance.
- a. Monthly Financial Report: to approve financial reports for January 2019. *Reports Approved. KL explained to members the requirements for spending Community Infrastructure Levy (CIL) monies. The Clerk will circulate information to all members to refer to. **Action** – SC.*
 - b. Authority to pay – *Approved.*
 - i. £102.39, Susie Caney, Clerk's pay and expenses for January 2019.
 - ii. £21.40, HMRC, Clerk's PAYE tax January 2019.
 - c. Payments made since last meeting – *Approved.*
 - i. £220.00, Ufford Village Hall, Room Hire 2018.
 - ii. £20.00, Ufford Village Hall, Room Hire for Defibrillator Training.
12. Planning.
- a. 18/01873/HHFUL, 2 Meadow View, Newport Way, Two storey and single storey front extensions with first floor balcony. *Permitted.*
 - b. 18/02056/HHFUL, 3 Hillside Close – Two storey side and rear extensions, single storey side extension and open porch to front elevation – revised (part retrospective). *Permitted.*
 - c. 19/00043/LBC, Old Rectory, Main Street – Heighten an existing stone wall on the front boundary of property by 1.5m. *Comments were agreed for submission. **Action** – SC.*
 - d. 19/00099/CTR, Robins Acre, Walcot Road – Fell Mountain Ash to be planted on the opposite side of the gate adjacent to the wall. *No objections.*
 - e. 18/02169/HHFUL, 5 Hillside Close – Erection of two storey annex. *Comments were agreed for submission. **Action** – SC.*
 - f. Peterborough Local Plan Examination, Consultation. *Noted.*
13. Other items.
- a. Ufford Heritage Publication – Update from Working Group. *Content for the publication is coming together, with an IT glitch causing a slight delay last week. Julian will be taking more photographs in the next few weeks and a flat plan designed. **Action** – SC, FG & KL.*
 - b. Community Speedwatch Group – Volunteers Needed. *Ufford and Barnack have set up a new Community Speedwatch Group and need volunteers. MS kindly volunteered herself and her husband to join the group. Sessions will run for no more than an hour, and at a time to suit volunteers. Please contact the Clerk for more information.*
 - c. Neighbourhood Watch & Receiving Neighbourhood Alerts from Cambs Police. *To receive the latest email alerts from Cambridgeshire Police, residents can sign up to 'Neighbourhood Alert' via www.neighbourhoodalert.co.uk.*
 - d. Mast on Walcot Road – Installed in Southorpe Parish, but what is it? *It is thought that the mast that has appeared on Walcot Road has been installed by BT Openreach for emergency services, but the clerk will make enquiries. **Action** – SC.*

14. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
- a. Gigaclear Reinstatement, update from Network Build Care. *Network Build Care 'apologies for the delay in responding, but Ufford is on the list to be considered and assessed, but as yet NBC cannot offer accurate updates due to a high volume of similar cases.'* KL will follow up with Joe Frost. **Action** – KL.
 - b. Highways, update from Peter Tebb. *Highways are extending the 30mph speed limit along Marholm Road to make the speed sign clearer on the approach to the village. A 40mph speed limit will be introduced on Walcot Road from the bridge into Ufford. This is to help protect children crossing the road for the school bus and is supported by Southorpe PC.*
The Clerk will follow up advice from Peter on parking protocol to keep the junction with Walcot Road clear during big events at The White Hart. Also, the leaves have still not been cleared and have become slippery on Walcot Road footpath. The Clerk will follow up with James Collingridge. **Action** – SC.
The outstanding issue of drainage on Newport Way will be followed up by Highways Craig Campbell. **Action** – SC.
 - c. Village Verges. *Damage to verges between Ufford and Ashton from agricultural vehicles are due to be reinstated shortly.*
15. To note correspondence received.
- a. CAPALC Bulletin, January. *Noted.*
 - b. Peterborough Communities Fund. *Organisations that bring communities together are being invited to bid for cash. The PCF is an exciting opportunity for people to make a real difference in their community. It is looking to fund projects that get people involved with their local areas and bring communities together.*
The fund is being launched by the Peterborough Together Partnership, along with the council. It has been made possible thanks to a grant from Central Government as part of its Integrated Communities Strategy. Grants of up to £20,000 are available to apply for - there is no lower limit and smaller bids are welcome too.
MS suggested a welcome pack for new residents, similar to those in other areas – ideas could be put forward at the Village Annual Meeting, UPC will raise awareness of the fund ahead of the meeting. **Action** – SC.
 - c. Rob Hill, Prevention and Enforcement Service. *The PES team work on a range of issues which affect the quality of life of residents and visitors across Peterborough. Over the coming months they are looking to restructure so that parish councils have an identified PES officer who will be a single point of contact (expected April '19).*
16. Meetings Attended:
- a. Barnack Ward Group. *The Prevention and Enforcement Team updated the group about their plans for re-structure and efficient working with parish councils and rural areas.*
 - b. Speedwatch Training. *Noted.*
 - c. PCC Highways. *See item 14b.*
17. Village Matters – for discussion only. *None.*
18. Next meeting: The next meeting will be held on Wednesday Tuesday 12th March 2019 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 21.32.