

Ufford Parish Council

| Councillors | Tel | Email | Responsible for: | |
|--------------------------------------|-----------------|--------------------------------|---------------------------|------------------------------|
| Keith Lievesley (Chairman) | 740679 | keith.lievesley@btinternet.com | Barnack Ward Group | Parish Council Liaison |
| David Chadwick | 740893 | david@chadsonline.co.uk | Financial overview | |
| Frieda Gosling | 740343 | friedagosling@yahoo.co.uk | Barnack Ward Group | |
| Paul Wilde | 07960 018148 | paul@worldofskills.com | | |
| Margaret Sargent | 749482 | m55arg@gmail.com | Village Hall Committee | Speed Watch |
| Susie Caney (Clerk) | 07595 377236 | clerk@ufford-pc.gov.uk | Speed Watch | |

Minutes of a Meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 14 May 2019 at 8.35pm, following the Annual Parish Meeting.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. Election of Chairman for the Council Year 2019-20. *Keith Lievesley was proposed by FG and seconded by DC.*
2. Declaration of Acceptance of Office by Chairman. *KL accepted and signed the Declaration.*
3. In attendance – *Chair: Keith Lievesley (KL), Councillors David Chadwick (DC), Frieda Gosling (FG), Margaret Sargent (MS) and Paul Wilde (PW). Ward Councillor David Over (DO), Parish Clerk: Susie Caney (SC). No members of the public.*
4. *No apologies for absence.*
5. Declarations of Interest and Dispensations. *None.*
6. To confirm and sign the minutes of the council meeting held on 9th April 2019. *The Minutes were resolved unanimously to be a true record of the meeting and duly signed by the Chair.*
7. To adopt Regulatory Documents for 2019-20: Standing Orders, Code of Conduct, Financial Regulations, Model Publication Scheme and Asset Register. *All approved and adopted.*
8. Appointment of Council Representatives – *These were agreed as follows: Police (n/a), Village Hall Committee (MS), Barnack Ward FG & KL), Parish Council Liaison (KL), Planning Advice Forum (n/a), Community Speedwatch (SC & MS), Financial Overview (DC) and Playground Working Group (n/a).*

9. Members of the public are invited to address the council with regard to any Agenda item. *No residents present.*
10. Ward Councillor's report. *DO has been in purdah for 4 weeks due to local elections.*
11. Finance.
- a. Monthly Financial Report: to approve financial report for April 2019. *Approved.*
 - b. Clerk Pay Review. *It was agreed to move one spinal point to NJC 28 – now re-numbered as NJC 22 backdated to 1st April.*
 - c. To note monies received. *Noted.*
 - i. PCC: Parish precept, first instalment, £4,061.
 - ii. HMRC: VAT Repayment, £107.99.
 - d. Authority to pay. *Approved.*
 - i. CAPALC: Affiliation Fees 2019/20, £169.84.
 - ii. CAPALC: GDPR Membership Fees 2019/20, £25.00.
12. Planning.
- a. 19/00043/LBC, Old Rectory, Main Street – Heighten an existing stone wall on the front boundary of property by 1.5m. *Refused.*
 - b. Examination of the Peterborough Local Plan – *KL will email a link to the Plan to all members. **Action** – KL.*
 - c. Small scale development and site management plans. *KL is waiting for a reply from Cllr Hiller regarding any changes to policy.*
13. Correspondence.
- a. Sylvia Radouani, PCC, Nomination of Co-opted Members for the Scrutiny Committees. *Noted.*
 - b. Michael Courtney-Hunt, PCSO, Police Surgery 14/5/19. *DO reported there were 4 people present, including himself. The PCSO re-iterated that issues should be reported to 101.*
 - c. CAPALC Bulletin. *Noted.*
 - d. Chris Serjeant, PCC, Gigaclear reinstatement works. *The clerk & KL will photograph outstanding issues around the village and forward them to Chris. **Action** – SC & KL.*
14. Other items.
- a. Ufford Heritage Publication – Update from Working Group. *The book is almost at the halfway stage. The clerk will set up a meeting to go through progress so far. **Action** – SC.*
 - b. Burial Ground Project. *Potential sites are being investigated.*
 - c. Highways - Traffic Calming Update. *UPC will follow up with Highways. **Action** – SC & KL.*
 - d. Community Speedwatch Update. *A session will be run in June, date tbc. If you are able to assist, please contact the clerk.*
15. Village Matters – for discussion only. *None.*
16. Next meeting: Tuesday 11th June 2019 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 21.30.