

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	
Paul Wilde	07960 018148	paul@worldofskills.com		
Margaret Sargent	749482	m55arg@gmail.com	Village Hall Committee	Speed Watch
Susie Caney (Clerk)	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch	

Minutes of the meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 10th September 2019 at 7.30pm

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. *In attendance – Chair: Keith Lievesley (KL), Councillors Frieda Gosling (FG), David Chadwick (DC), Paul Wilde (PW) and Ward Councillor David Over (DO). Parish Clerk: Susie Caney (SC). One resident.*
2. *Apologies of absence were accepted from Margaret Sargent (MS).*
3. *Declarations of Interest and Dispensations:*
 - a. *To receive Declarations of Interest from Councillors in items on the Agenda.*
 - b. *To receive written requests for Dispensations for Disclosable Pecuniary Interests. It was noted that DC requested a dispensation for item 7b.v.*
 - c. *To grant any requests for Dispensation as appropriate.*
4. *To confirm and sign the minutes of the extraordinary council meeting held on 6th August 2019. The Minutes were resolved by 3 votes for, with 2 abstentions (as one councillor was not present at the meeting and another absent) to be a true record of events and duly signed.*
5. *Members of the public are invited to address the council with regard to any Agenda item. None.*
6. *Ward Councillor’s report. The City Council has been quiet due to members being away over the holiday period. It was noted that the Council has now moved from Google to Microsoft 365 with the knock-on effect*

of some staff not receiving all emails to their new Outlook accounts. If emails are not responded to, they'll need to be followed up with a telephone call as the addressee may not have received it.

The Barnack Ward Group meeting will be held on 11th September.

The Langdyke Trust are holding an anniversary event on Friday in Castor.

KL will follow up his conversation earlier this year with Cllr Peter Hiller regarding building sites and working hours. **Action** – KL.

7. Finance.

- a. Monthly Financial Report: to approve financial reports for July and August 2019.

Approved.

- b. Authority to pay. *Approved.*

- i. £98.25, Susie Caney, Clerk's pay and expenses for July 2019.
- ii. £97.03, Susie Caney, Clerk's pay and expenses for August 2019.
- iii. £0.80, HMRC, Clerk's PAYE tax for July 2019.
- iv. £1.00, HMRC, Clerk's PAYE tax for August 2019.
- v. £115.06, Chadwick Design Ltd, Website hosting from June '19 to May '20.

- c. To note payments made since last meeting. *Noted.*

- i. £18.00, Unity Trust Bank, Service Charge.

It was noted that there is funding within the budget for the Cricket Club which has not yet been requested. The clerk will contact the club. Action – SC.

8. Planning.

- a. 19/00734/HHFUL, Thorne, Newport Way – Render existing front elevation and alter dormer window. Proposed single storey extension to rear. *Permitted.*
- b. 19/01111/CTR, Annagh House, Main Street – Eucalyptus reduction. *Permitted.*
- c. 19/01113/CTR, Hightrees, 2 Walcot Road – Beech crown reduction. *Permitted.*
- d. 19/00969/HHFUL & 19/00970/LBC, Ufford Hall – Minor demolition to part of existing boundary wall and addition of double gates (part retrospective). *Permitted.*
- e. 19/00992/HHFUL, 12 Newport Way – Demolition of existing rear projection and construction of two storey and single storey rear extension. *Awaiting Decision.*
- f. 19/01014/LBC, Clarendon Cottage, Main Street – To replace windows with traditional flush casement windows. *No objections.*

9. Correspondence.

- a. NALC Bulletin. *Noted.*
- b. Cambs ACRE, Cambridgeshire Local Councils Conference – save the date. *Noted.*
- c. A. May, Ufford Playing Field hire. *Noted.*
- d. PCC, Integrated Communities seminar. *Noted.*
- e. PCC, Email phishing scams. *Noted.*
- f. PCC, Neighbourhood Planning Grants and Supports. *Noted.*
- g. PCC, Peterborough Parish Conference 2019. *KL and potentially another member of the council will attend the event in November, along with SC.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Highways/Traffic:

- i. Parking on Main Street – Traffic order for use of parking cones. *UPC have been talking to PCC Highways to ensure safe parking during busy events in the village and are looking at ways to keep junctions clear with the use of an enforcement order and traffic cones. KL will speak to The White Hart ahead of a separate meeting with Highways. Action* – KL.

- ii. Footpaths - Overhanging branches/shrubbery and access. *There are several areas in the village where shrubs/trees from private front gardens are encroaching onto footpaths. A note will be put in the Parish News to ask residents to keep paths clear. **Action** – SC.*
- iii. Update from Highways re. hole near Rose Cottage. *There is an ancient culvert underneath the road that has deteriorated, resulting in a hole. The area was made safe by Highways, pending the drainage team carrying out an inspection of the area before remedial works begin.*
- iv. Speed cushion installation – Update. *Item carried over to Oct agenda.*

11. Other items.

- a. Ufford Heritage Book. *The history book has been produced in draft (apart from a few images still to be added) and will be edited next month. There are sponsorship opportunities for local businesses and residents – for more information please speak to FG or the parish clerk.
A new quote will be requested for 120gsm paper following advice from DC.
Sponsorship letters to local businesses will be sent out shortly. **Action** – SC.*
- b. Local Transport Plan, Consultation on the Cambridgeshire and Peterborough Combined Authority Local Transport Plan – UPC response. *Comments will be circulated by KL to members for approval, prior to submission. **Action** – KL & SC.*
- c. Public consultation on the proposed inclusion of buildings within in the Local List of Heritage Assets in Peterborough. *FG will make enquiries into the addition of the Anglo-Saxon Building and the Down Halls site. **Action** – FG.*

12. Village Matters – for discussion only.

*Following the research and work that has gone into the heritage book, FG will collate the research so that it can be uploaded to the UPC website.
DO advised that the white lines by Fountain Court need repainting. **Action** – SC.*

13. Next meeting: Tuesday 8th October 2019 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 20.55.