

# Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
<b>Keith Lievesley</b> (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
<b>David Chadwick</b>	740893	david@chadsonline.co.uk	Financial overview	
<b>Frieda Gosling</b>	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	
<b>Paul Wilde</b>	07960 018148	paul@worldofskills.com		
<b>Margaret Sargent</b>	749482	m55arg@gmail.com	Village Hall Committee	Speed Watch
<b>Susie Caney</b> (Clerk)	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch	

## Minutes of a meeting of Ufford Parish Council held in Ufford Village Hall on Tuesday 8 October 2019 at 7.30pm.

### DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

- In attendance – Chair: Keith Lievesley (KL), Councillors Frieda Gosling (FG), Margaret Sargent (MS). Paul Wilde (PW) was in attendance from 8.25pm.  
Ward Councillor David Over (DO).  
Parish Clerk: Susie Caney (SC).*
- Apologies of absence were accepted from David Chadwick (DC).*
- No Declarations of Interest or Dispensations were received.*
- To confirm and sign the minutes of the council meeting held on 10<sup>th</sup> September 2019. The Minutes were resolved by 3 votes for, with 2 abstentions (as one councillor was not present at the meeting at this time and another absent) to be a true record of events and duly signed.*
- Members of the public are invited to address the council with regard to any Agenda item.  
No members of the public present.*
- Ward Councillor’s report. PCC has had a large expense changing the IT system over to Microsoft Office 365 to align with Cambridgeshire.*

## 7. Finance.

- a. Monthly Financial Report: to approve financial reports for September 2019. *Approved.*
- b. Bank mandate – additional signatories. *The Clerk will complete details for MS and PW.*
- c. To note monies received. *Noted.*
  - i. £4,061.00, PCC, 2<sup>nd</sup> Instalment of Precept.
- d. Authority to pay. *Approved.*
  - i. £151.99, Susie Caney, Clerk's pay and expenses for September 2019.
- e. To note payments made since last meeting. *Approved.*
  - i. £113.20, Scribe Finance Software (repayment to Barnack Parish Council for share of £339.60 annual fee).
  - ii. £18.00, Unity Trust Bank, Service Charge.

## 8. Planning.

- a. 19/00734/HHFUL, Thorne, Newport Way – Alterations to front dormer window and proposed single storey rear extension. *Permitted. (It was noted that the application had been revised and the proposal for render removed.)*
- b. 19/00992/HHFUL, 12 Newport Way – Demolition of existing rear projection and construction of two storey and single storey rear extension. *Permitted.*
- c. 19/01014/LBC, Clarendon Cottage, Main Street – To replace windows with traditional flush casement windows. *Permitted.*
- d. 19/01311/HHFUL, Nut Tree Cottage, Main Street – Demolition of conservatory and construction of two storey rear extension, two storey and first floor extension to existing garage to use as self-contained annexe. *Comments were agreed for submission. Action – SC.*
- e. 19/01359/FUL, Ufford Hall, Main Street – Replacement cricket pavilion. *No objections.*

## 9. Correspondence.

- a. CAPALC Bulletin. *Noted.*
- b. Green Energy Switch, LEAP. *LEAP is a free energy and money saving service from the Local Energy Advice Partnership. For a home visit call freephone 0800 060 7567 or visit [www.applyforleap.org.uk](http://www.applyforleap.org.uk).*
- c. Cambridgeshire Climate Emergency, Climate Change Advice. *CCE was set up in May to provide a coordinated community response to the current climate crisis. If residents are aware of a climate/environment-related group within the area, please contact [stefan@camemergency.org](mailto:stefan@camemergency.org) or 07719 437803.*
- d. PCC, Guidance to support rough sleepers. *In an emergency or if the person appears to be under 18 please call 999 for an Ambulance or the Police. If it is not an emergency, alerting PCC or Streetlink could save someone's life. Streetlink is the national rough sleeping reporting tool - alerts can be sent by visiting [www.streetlink.org.uk](http://www.streetlink.org.uk), via the mobile app or by calling 0300 500 0914.*
- e. PCC, Private Sector Leasing Scheme. *Peterborough City Council want to increase the number of houses available to rent to people who need accommodation. If you are a private landlord, you can lease your property under their scheme – get in touch with PCC if you can help.*

## 10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Highways/Traffic:
  - i. Parking on Main Street -Traffic order for use of parking cones. *KL will mention the potential use of cones to keep junctions clear during village events to The White Hart. Action - KL*
  - ii. Footpath access Main Street. *It was agreed by members not to pursue an alteration to the footpath in front of the village pub.*

- iii. Traffic calming speed cushions – Quote. A PCC recommended supplier, Rediweld, have quoted £3,740 for two sets of cushions either side of the entrance to Newport Way. As agreed by members, the Clerk will follow up the consultation process with PCC Highways. **Action** – SC.
- iv. Potholes and road surfacing. The Clerk will chase up outstanding pothole repairs. **Action** – SC.

11. Other items.

- a. Ufford Heritage Book Launch.
  - i. Finance report. *Noted.*
  - ii. Progress update. *The signing-off and print schedule does not allow for the books to be printed and delivered until early December. A final timeline has been set, which volunteers are working hard to meet.*
  - iii. Proposed event date and action list. *The proposed date is Sunday 8<sup>th</sup> December at 3pm. FG will confirm this with the working group so that the village hall can be booked, and the invitation drafted. The format and list of actions for the event will be discussed at the November UPC meeting. **Action** – FG.*
- b. Barnack Ward Group – CLF fund for community groups and special projects. *At the Ward Group meeting DO agreed a contribution of £400 from the CLF fund for tree planting along Marholm Road. Community Groups are also welcome to approach the Ward Group for funds.*
- c. Public consultation on the proposed inclusion of buildings within in the Local List of Heritage Assets in Peterborough – Update from FG. *No additional buildings/sites have been added.*

12. Village Matters – for discussion only.

*It was noted that the headmaster of Barnack CE School has resigned.*

13. Next meeting: Tuesday 12<sup>th</sup> November 2019 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 9.05pm.