

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	
Paul Wilde	07960 018148	paul@worldofskills.com		
Margaret Sargent	749482	m55arg@gmail.com	Village Hall Committee	Speed Watch
Susie Caney (Clerk)	07595 377236	clerk@ufford-pc.gov.uk	Speed Watch	

Minutes of a Meeting of Ufford Parish Council held on Tuesday 10th March 2020 at 7.30pm in the Village Hall

DRAFT MINUTES TO BE APPROVED AT NEXT MEETING

- In attendance – Chair: Keith Lievesley (KL), Councillors Frieda Gosling (FG), Paul Wilde (PW) and David Chadwick (DC).
Parish Clerk: Susie Caney (SC).
No residents in attendance.*
- Apologies for absence were accepted from Councillor Margaret Sargent (MS) and Ward Councillor David Over (DO).*
- Declarations of Interest and Dispensations – KL mentioned that he was involved in submitting comments in collaboration with the Civic Society for item 8b, but this was not recorded as a declaration of special interest.*
- To confirm and sign the minutes of the council meeting held on 11th February 2020. The Minutes were resolved unanimously to be a true record of events and duly signed.*
- Members of the public are invited to address the council with regard to any Agenda item. No residents present.*
- Ward Councillor's report. No report.*

7. Finance.
- a. Clerk Pay Review 2020/21. *KL and DC will discuss ahead of the April meeting. **Action** – KL and DC.*
 - b. Monthly Financial Report: to approve financial reports for February 2020. *Approved.*
 - c. Authority to pay. *Approved.*
 - i. £98.70, Susie Caney, Clerk's pay for February 2020.
 - ii. £186.29, CAPALC Affiliation Fees 2020/21.
 - iii. £50.00, CAPALC DPO Scheme Renewal fee.
8. Planning.
- a. 19/01562/FUL, Land to the rear of Highlands, Marholm Road, Proposed outbuilding. *Awaiting Decision.*
 - b. 19/01889/FUL, Land West of Sutton Heath Road, Southorpe - Change of use from an agricultural field and woodland to form an adventure play scheme. *(UPC are not a consultee on this application but will discuss the application and submit comments as a neighbouring parish.) Members discussed the application with the inclusion of comments from MS and agreed comments for submission. **Action** – SC.*
9. Correspondence.
- a. NALC/CAPALC Bulletins. *Noted.*
 - b. CAPALC Affiliation Fees and Membership Newsletter. *Noted.*
 - c. Sylvia Radouani, PCC, Bright Ideas Funding. *The aim of the fund is to provide advice and development support, including small grants up to £15,000 which allow community groups to either start up a community business, implement a project idea or set up a local hub. For more information contact Indy Laska at PCC or the UPC Clerk.*
 - d. June Bull, PCC, Health Scrutiny Committee Report. *PCC has asked parish councils to assist residents with where and how they can access appropriate health care, without putting added strain on Peterborough City Hospital. For example, being vaccinated against flu and treating stomach bugs at home.*
 - e. The Pension Regulator, Re-enrolment and re-declaration. **Action** – KL and SC.
 - f. Cllr Over, PCC Grass Cutting Schedule. *Noted.*
 - g. CAPALC, Councillor Training 14th March. *PW has been booked on a councillor training course in May. **Action** – PW.*
10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
- a. Highways/Traffic:
 - i. TWH Parking and traffic order details, correspondence from Peter Tebb. *KL and SC met with Paul at TWH and he was supportive of helping ensure the Walcot Road junction is kept clear from vehicles parked by patrons. Following the meeting, Highways have now reported that there is a substantial charge per 18 months to enforce parking with the use of cones. The cost is prohibitive for a small village so UPC will not be taking the scheme further. The Clerk will contact TWH with the details from Highways and request they stick to the plan to 'double park' within the car park for large events. **Action** – SC.*
 - ii. Traffic calming, update. *Pending a response from Highways.*
 - b. Drainage and Southorpe Tanker, update. *It was agreed that KL will talk to DO and follow up with a letter to the local MP in support of finding a better solution for Southorpe and Ufford residents. The current situation has a negative impact on both villages with potential harm to health when sewerage backs up. **Action** – KL.*

11. Other items.

- a. The Forestry Commission, Peterborough Woods Forest Plan 2016-2026 paper and the Ward tree planting proposal. *Following the last Ward Group meeting, KL did some investigating into forestry contacts and came across this paper. UPC are listed as consultees but have not received a copy of the consultation and the document omits several key local wildlife species. It appears to be a document focussing on tree felling. KL will write to the Forestry Commission to inform them that UPC had not been consulted, along with the points raised and an overview of the tree planting strategy.*
Action – KL.
FG consulted with Richard Astle (Langdyke Trust) regarding the tree planting strategy and he will set up a meeting for all parish reps to discuss the plan. All parishes will need to link up and work together, so the plan does not lose impact. This will be discussed in more detail at the Ward Group meeting on 2nd April.
- b. Ufford Rainfall Recording for the Meteorological Office. *After many years, Derek Wightman is retiring from his voluntary role recording rainfall. FG has spoken to Nick Vergette who hopes to continue the task once an automated measuring device has been approved by the Met Office. UPC agreed to write a letter of thanks to Derek.*
Action – SC.
- c. Rural Development Growth Programme Grant - Footpath funding query, update from Frieda. *FG enquired into the grant scheme but was advised that a potential footpath project did not fall within their criteria.*
- d. VE Day, commemoration plans. *At the last meeting UPC pledged funds to help support an event. KL spoke to Sally Hudson who confirmed that there will not be an event, but the church bells will be rung in commemoration.*
- e. Burial Project, feedback from Highways. *UPC asked Highways to view a potential site from an access point of view, but they are unable to advise without a formal application. However, looking at the OS map they advised it looks unlikely to receive approval.*
- f. Ufford Heritage Book, sales report. *Walkers Books have reported steady sales of 24 books.*
- g. Parish Council Local Elections, community information. *Information of the upcoming elections will be posted on village noticeboards and social media. PCC's Democratic Services Officer will send through information for all members at the end of the month. FG advised that she will be standing down as a councillor at the May meeting, but will continue to help drive the tree planting strategy through her involvement with the Langdyke Trust to*
Action – SC.

12. Village Matters – for discussion only.

13. Next meeting: Tuesday 14th April 2020 at 7.30pm. Residents are encouraged to attend.

Meeting closed at 20.45.