

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	
Frieda Gosling	740343	friedagosling@yahoo.co.uk	Barnack Ward Group	
Paul Wilde	07960 018148	paul@worldofskills.com		
Margaret Sargent	749482	m55arg@gmail.com	Village Hall Committee	Speed Watch
Susie Caney (Clerk)	07747 033990	clerk@ufford-pc.gov.uk	Speed Watch	

Minutes of a Meeting of Ufford Parish Council held on Tuesday 8th September 2020 at 7.30pm via Zoom Conference

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

- In attendance – Chair: Keith Lievesley (KL), Councillors Margaret Sargent (MS), Paul Wilde (PW), David Chadwick (DC) and Frieda Gosling (FG). Ward Councillor David Over (DO) arrived at 8pm during item 9b.
Two residents.
Parish Clerk: Susie Caney (SC).*
- No apologies of absence.*
- Declarations of Interest and Dispensations - None.*
- To confirm and sign the minutes of the council meeting held on 14th July 2020. The Minutes were resolved unanimously to be a true record of events and it was agreed these would be signed by KL.*
- Members of the public are invited to address the council with regard to any Agenda item. No items.*
- Ward Councillor’s report. DO reported that he has been busy dealing with enquiries from individuals, supporting social services and wellbeing of residents. Most of PCC are working from home. A planning application for a MUGA (multi use games area) has been submitted to PCC by Barnack Primary School – this would benefit the community and surrounding villages. The PCC planning department is running behind due to the current coronavirus situation and staff shortages. DO is standing in for the Chair of the Education committee who has been taken ill.*

7. Finance.

- a. Monthly Financial Report: to approve financial reports for July and August 2020. *Approved.*
- b. Authority to pay. *Approved.*
 - i. £76.30, Susie Caney, Clerk's pay & expenses for July 2020.
 - ii. £39.95, Susie Caney, Clerk's pay & expenses for August 2020.
 - iii. £73.40, HMRC, Clerk tax for July 2020.
 - iv. £64.80, HMRC, Clerk tax for August 2020.
 - v. £7.19, Zoom online conference fee, 50% split with Barnack PC (*repayment to S.Caney*).

8. Planning.

- a. 20/00657/PRIOR, Newport Farm, Newport Way – change of use of agri building to dwelling. *Approved.*
- b. 20/00268/HHFUL – The Old Rectory, Main Street - Alterations to boundary wall and relocation of fencing. *Permitted.*
- c. 20/00716/HHFUL – Nut Tree Cottage, Main Street – Demolition of conservatory and construction of part single and part two-storey extension. Extension to garage for use as annexe. *Awaiting decision.*
- d. 20/00858/CTR – Orchard House – Elm tree (fell). *Permitted.*
- e. 20/01085/CTR – The Old Rectory, Main Street – 2 x Horse chestnut (fell), Prunus cerasifera (fell). *It was agreed that UPC would defer to the Tree Officer's judgement.*
- f. 20/00958/HHFUL – Field End, Marholm Road - Demolition of garage and erection of a proposed two Storey side extension with increased roof pitch. *Comments were agreed for submission. Action – SC.*
- g. 20/01022/CTR – The Barn, Main Street - Maple (reduction). *No objections.*
- h. 20/00889/LBC – Woodlands Cottage, Main Street – Replacement of first floor windows, 1 x ground floor window to rear, and front door with hardwood equivalents. *Comments were agreed for submission. Action – SC.*
- i. 12 Newport Way – Planning Appeal. *Dismissed.*
- j. Government Open Consultation - Planning for the Future. *The White Paper is a consultation on proposals to reform the planning system in England. KL and FG are writing a proposal for the next council meeting ahead of the 29th October consultation deadline. Action – FG & KL.*

9. Correspondence.

- a. CAPALC/NALC Bulletins – Revised regulations from 1st August regarding annual village meeting requirements. *It was noted that revised Regulations effective from 1st August have been passed to remove the requirement for the Annual Parish Meeting (meeting of the electorate).*
- b. Barnack Parish Council – Neighbourhood Plan consultation. *Barnack PC are consulting on their Draft Neighbourhood Plan. FG noted that it has been very well written, and comments will be submitted to BPC Vice-Chair Margaret Palmer. It was debated whether Ufford should have a Neighbourhood Plan, but it was decided that whilst Ufford is protected within the Local Plan as a low growth village it is not necessary for the time-being. Action – FG.*
- c. Barnack Parish Council – Pop-up pizza takeaway at Barnack Cricket Club. *A pop-up takeaway will be at Barnack Sports Pavilion every Friday evening from 6pm whilst weather permits.*
- d. A. Bradley – Southey Woods. *Concerns were raised about the woods being left in a mess by contractors. KL reported that tree works have led to brush covering the paths and deep tracks being driven through the wild garlic. Richard Astle and KL are talking to the management about maintenance, reinstating the footpaths and improving picnic areas – it should be an area used for health and well-being, particularly in the current climate. Richard and KL are due to meet a forestry representative on-site in early November. Action – KL.*
- e. Augean - Community newsletter. *UPC will share the Community Funding information with the Village Hall Committee. Action – SC & MS*
- f. Magpas Air Ambulance – Charitable donation request. *Members agreed a donation of £232 which would pay for a kit needed to stop life-threatening bleeding. Action – SC.*
- g. PCC Highways – Highway surface treatment schedule. *Routine maintenance throughout the Ward is being carried out.*
- h. S. Harknett, PCC – Scrutiny Committee co-options. *Noted.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
- a. Highway maintenance, traffic calming and speeding. *KL wrote to Graham Hughes at PCC Highways for advice and suggestions to improve safety on the village roads – pending a response.*
 - b. Village maintenance – shared services within the Ward. *Barnack PC are seeking a quote from a local contractor to carry out services such as cutting back ivy and keeping the road signs clean and clear from overgrowth. This is a service that may benefit the Ward if the parishes work together. This will be added to the Ward Group Agenda. **Action** – SC & DO.*
11. Other items.
- a. The John Clare Countryside Parish Nature Recovery Plan. *Members discussed the aims of the plan and are concerned at the level of detail required within a tight timeframe and limited resources. It was agreed that a working group should meet and discuss how to engage residents by setting achievable projects – such as creating a nature leaflet and providing bird boxes etc. It was suggested that projects could be started soon and generic mapping can be added at a later date. KL will clarify with Richard Astle the best way forward. **Action** – KL.*
 - b. Ufford Heritage Book – accounts and updated sales. *55 books have been sold to date with 100+ free copies distributed to every household in the village, SC will put out an advert to reinvigorate sales. **Action** – SC.*
 - c. Ufford Cricket Club, ashes interment request. *The request was granted by the landowner.*
 - d. Other meetings attended:
 - i. Forestry Commission via Zoom. *KL attended the Zoom meeting and is meeting a representative of the commission in November. **Action** – KL.*
12. Village Matters – for discussion only.
- a. Footpaths - *It was noted that the field behind the church has been ploughed and the footpath is inaccessible – pedestrians have to walk around the edge of the field.*
 - b. Village Hall – *MS reported that the Village Hall is now open for bookings. Lots of work has gone into getting it up and running again within the Covid safety guidelines. The community noticeboard was damaged and needs replacing. Members agreed to finance a replacement – the clerk will source the previous supplier and find out costs. **Action** – SC.*
 - c. Cricket Club – *UPC has not yet given a donation this financial year to the club. The clerk will find out if they would like a contribution towards equipment/resources once again. **Action** – SC.*
 - d. Cemetery – *A suggested site for a burial ground has been rejected by Highways. UPC will investigate other options. **Action** – KL & SC.*
13. Next meeting: Tuesday 13th October 2020 at 7.30pm via Zoom. Please check noticeboards for access details or contact the clerk.

Meeting closed at 9.15pm