

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
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Susie Caney (Clerk)	07747 033990	clerk@ufford-pc.gov.uk	Speed Watch	

Minutes of a Meeting of Ufford Parish Council held via Zoom video conference on Tuesday 8th December 2020 at 7.30pm

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. *In attendance – Chair: Keith Lievesley (KL), Councillors Margaret Sargent (MS), Paul Wilde (PW), David Chadwick (DC), Frieda Gosling (FG) and Ward Councillor David Over (DO). Parish Clerk: Susie Caney (SC). Guest speakers: Cate Harding (CH) and Neil Boyce (NB) from the Good Neighbours Scheme*
2. *No apologies of absence.*
3. *Declarations of Interest and Dispensations - None.*
4. *To confirm and sign the minutes of the council meeting held on 17th November 2020. The Minutes were resolved unanimously to be a true record of events and it was agreed these would be signed by KL when safe to do so.*
5. *Members of the public are invited to address the council with regard to any Agenda item. No items.*
6. *Ward Councillor’s report. DO reported that it has been a busy time and he has issued a newsletter to all households in the Ward. PCC has as many people as necessary working on Covid whilst other work has had to be put to one side and the number of meetings reduced. DO is awaiting contact from Peter Tebb regarding Highways matters and lack of response to traffic calming requests across the Ward. DO noted that several villages have advent window displays which are looking wonderfully festive. KL is due to stand in as Chair at the upcoming Ward Group meeting.*
7. *Finance.*
 - a. *Monthly Financial Report: to approve financial reports for November 2020. Approved.*
 - b. *To approve Precept Plan for 2021/2022. Pending receipt of form PAR1 from PCC, but members agreed in principle and will sign off at the January meeting. Action – SC.*

- c. Community Infrastructure Levy 2019/20 annual review. *The annual review has been sent through to PCC for their records.*
- d. Authority to pay. *Approved.*
 - i. £57.72, Susie Caney, Clerk's pay & expenses for November 2020.
 - ii. £69.20, HMRC, Clerk tax for November 2020.
 - iii. £7.19, Zoom online conference fee, 50% split with Barnack PC (*repayment to S.Caney*).

8. Planning.

- a. 20/00716/HHFUL – Nut Tree Cottage, Main Street – Demolition of conservatory and construction of part single and part two-storey extension. Extension to garage for use as annexe. *Awaiting decision.*
- b. 20/01376/HHFUL – Highlands, Marholm Road – Construction of outbuilding to include storage, garden room and greenhouse. *Awaiting decision.*
- c. 20/01412/HHFUL – The Firs, Newport Way – Proposed two storey side extension and alterations to existing dwelling. *Comments were agreed for submission. Action – SC.*
- d. Hightrees, Walcot Road – Planning query regarding sedum roof to garage. *The status of works were discussed and members agreed not to pursue a completion date at this stage.*

9. Correspondence.

- a. CAPALC/NALC - Bulletins & Updates. *Noted.*
- b. PCC - Covid Winter Toolkit. *SC to put a note out to let residents know there are a limited number of health toolkits and information leaflets available. Action – SC.*
- c. Sarah Greene, Magpas – Letter of thanks for donation. *Noted.*
- d. Woodland Trust – Trees for schools and communities. *Noted.*
- e. Janette Peel, PCC – Register of Electors, 2020. *The updated register is due out early next year.*
- f. Augean – Thornhaugh Landfill Site planning application. *Noted.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Highway maintenance, traffic calming and speeding – response from Peter Tebb. *There has still been no response from Highways. SC wrote to Peter Tebb recently to report a road traffic incident involving a child being knocked over by a car in Barnack, as well as a near-miss accident witnessed in Ufford where a child was almost hit by a van close to the school bus stop. UPC will continue to follow up. Action – SC & KL.*
- b. Clearance of vegetation and leaves across footpaths. *James Collingridge has confirmed that Aragon are due to clear the area shortly.*
- c. Repair to slabs under bench by the millennium stone and well tidy-up. *A request has been placed with PCC to have the repair works carried out.*
- d. Replacement village hall noticeboard – quotes. *Several quotes have been received but SC is following up on recommendations via other parishes through the SLCC. Action - SC*

11. Other items.

- a. The John Clare Countryside Parish Nature Recovery Plan:
 - i. Action plan.
 - ii. Map boundaries and landownership – next steps.
 - iii. Richard Astle, Landyke Trust – Zoom invitation, Nature Recovery Plan, 17.12.2020. *It was agreed to discuss the plan for Ufford at the January council meeting, after RA's meeting on 17th December (which members are invited to attend). Nick Vergette has marked up land ownership on KL's map which will prove useful for gapping up hedges. KL will send a pdf version to members. The Forestry Commission meeting has been postponed. Members are in agreement to send out information about the plan to residents in January. Ideas include encourage wildlife into gardens with nesting boxes and wildflowers. FG suggested a photography competition particularly getting children involved.*
- b. PCC's The Good Neighbour Scheme – introduction from Cate Harding. *CH and NB presented an overview to members. The scheme originated in Castor when NB wanted to help relieve the pressure on the NHS and other services by channeling support to build resilience within the community. The scheme was registered as a charity in November 2019 but rolling it out was delayed due to Covid. The overall aim is to provide non-emergency short-term support to*

residents via a network of volunteers who are DBS checked and trained. The GN scheme is being adopted by other local parishes and NB and CH are encouraging the PCs to work collaboratively across the rural communities.

*Membership for Ufford would be in the region of £226 per annum (£2 per household) and an individual from the village would be nominated as a trustee for the board. Members agreed to discuss the scheme and whether to sign up at the January council meeting. SC will contact members of the village Covid voluntary group to advise them of the scheme and report back in January. **Action** – SC.*

- c. Tree Planting, update. *KL met Phillip Hurst and Leon and the locations have been marked with canes ahead of the trees being planted.*
- d. Other meetings attended:
 - i. Parish Council Liaison Survey Outcome. *It seems that respondents want the role of the PCL to continue and the existing timings are reasonable.*
 - ii. Parish Council Liaison Medium Term Financial Strategy. *KL updated members.*

12. Village Matters – for discussion only. *No items.*

13. Next meeting: Tuesday 12th January 2021 at 7.30pm via Zoom.

Meeting closed at 9.20pm