

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
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Susie Caney (Clerk)	07747 033990	clerk@ufford-pc.gov.uk	Speed Watch	

Minutes of a Meeting of Ufford Parish Council held on Tuesday 12th January 2021 at 7.30pm via Zoom video conference

- In attendance: *Chair: Keith Lievesley (KL), Councillors Frieda Gosling (FG), Margaret Sargent (MS), David Chadwick (DC), Paul Wilde (PW), Ward Councillor David Over. Parish Clerk: Susie Caney (SC). Guest Speaker: Nicola Warnock, Census 2021 One member of the public.*
- To note apologies for absence. *None.*
- Declarations of Interest and Dispensations:
DC notified members of a declaration of interest in Agenda item 8 d – planning proposal. MS notified members of a declaration of interest ahead of discussing funding for Barnack School under Village Matters (MS is a school Governor). An item will be added to the next Agenda.
- To confirm and sign the minutes of the council meeting held on 8th December 2020. *The Minutes were resolved unanimously to be a true record of events and it was agreed these would be signed by KL.*
- Members of the public are invited to address the council with regard to any Agenda item.
DC addressed members to provide background to his planning application.
- Ward Councillor's report. *DO reported that although he missed the Santa sleigh doing the rounds (due to lockdown) it sounded a lovely event and hopefully it will continue each year. DO received several letters from concerned constituents relating to the Tier system back in early December. Several parishes have had issues with flooding due to the heavy rainfall and Bainton is looking into ownership of dykes to ensure they are free flowing. It was suggested parishes could look into measures to help prevent flooding. The elections due to take place in May this year (parishes, Crime Commissioner and the Combined Authority Mayor) may be delayed.*

There have been delays with refuse collections due to cases of Covid within the depot. If a bin collection has been missed, DO advises leaving the bin out so it can be emptied at the next available opportunity.

7. Finance

- a. Monthly Financial Report: to approve financial reports for December 2020. *Approved.*
- b. To approve 1.75% precept increase and submit Form PAR1 2021/2022. *Members approved the precept increase and SC will submit the paperwork. Action – SC.*
- c. To note monies received. *Noted.*
 - i. £6.00, Barnack Ward Group, contribution to video conference fees.
 - ii. £100.00, PCC Community Leadership Fund, contribution towards noticeboard.
- d. Authority to pay. *Approved.*
 - i. £59.92, Susie Caney, Clerk's pay & expenses for December 2020.
 - ii. £70.00, HMRC, Clerk tax for December 2020.
 - iii. £7.19, Zoom online conference fee, 50% split with Barnack PC (*repayment to S. Caney*).
 - iv. £40.00, Information Commissioner's Office (*repayment to S. Caney*).
- e. To note payments made since last meeting. *Noted.*
 - i. £18.00, Unity Trust Bank, Service Charge.

8. Planning

- a. 20/00716/HHFUL – Nut Tree Cottage, Main Street – Demolition of conservatory and construction of part single and part two-storey extension. Extension to garage for use as annexe. *Awaiting decision.*
- b. 20/01376/HHFUL – Highlands, Marholm Road – Construction of outbuilding to include storage, garden room and greenhouse. *Awaiting decision.*
- c. 20/01412/HHFUL – The Firs, Newport Way – Proposed two storey side extension and alterations to existing dwelling. *Awaiting Decision.*
- d. 20/01604/HHFUL - Walnut Cottage, Walcot Road – Construction of timber garden room to provide home office/hobbies space. *DC excused himself from the meeting and members discussed the proposal. It was agreed there were no objections.*
- e. 20/01691/HHFUL - Hope Barn, Main Street – Proposed detached oak framed and timber boarded garage/home office with clay pantile roof. *Comments were agreed for submission. Action – SC.*

9. Correspondence

- a. CAPALC/NALC - Bulletins & Updates. *Noted.*
- b. Nicola Warnock, Census 21st March 2021 – first digital census. *Nicky joined the meeting to present slides and update members about Census 2021. Census provides vital data for charities and local authority funding to name a few. This is the first virtual Census and there will be a big media campaign later this month on television and radio. In February, each household will receive more information - once households have received an access code and an information booklet the online form can be completed. Nicky asked for help to draw up a picture to find out what barriers there may be for local people taking part in Census and asked members to help spread the word. Nicky will send though a note to be added to the next issue of Parish News. Action – SC.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Highway maintenance and traffic calming. *BPC has written to Gillian Beasley for action for the rural parishes and will update UPC when they have had a report back. Action – SC.*
- b. Repair to slabs under bench by the millennium stone – logged with PCC for repair. *Noted.*
- c. Hedge cutting and vegetation clearance. *The hedge has been cut back and leaves swept up, and KL has asked James Collingridge (Peterborough Services) to organise clearance of vegetation across the footpath towards the bottom of Walcot Road.*
- d. Replacement village hall noticeboard – costs. *Three quotes have been received but SC will seek clarity over the high carriage charge from one of the recommended suppliers. Action – SC.*

11. Other items

- a. Covid Update – National Lockdown. *A new national lockdown is in place with a review due later next month. A voluntary group within the village are continuing to provide support for residents who may need help picking up shopping/prescriptions etc.*

- b. The John Clare Countryside Parish Nature Recovery Plan:
 - i. Action plan and children's' competition. *KL circulated a draft note for residents about the Nature Recovery Plan - members were in agreement of the correspondence, along with a competition for children with ideas for prizes such as nature books. MS will look into popular Usborne titles and KL has sourced a book of birds. KL will draft a note for the Parish News and FG with put together some wording for the children's competition. KL is adding to the village flyer and will circulate it after the meeting – members are keen to roll out the information to the community. **Action** – KL, FG, MS.*
 - ii. Tree planting and 'Thank You to Nature.' *£400 was spent last year on tree planting, but due to the wet weather there has been a delay in the planting schedule. It was agreed to put forward to Richard Astle the planting scheme and plans to put bat or bird boxes in Southey Woods as Ufford's 'Thank You to Nature' plan.*
 - iii. Map boundaries and land ownership – next steps. *KL and MS will liaise over areas to gap up hedgerows on the maps. **Action** – KL and MS.*
- c. PCC's The Good Neighbour Scheme – discuss registration benefits. *SC is due to speak to Ufford volunteers for thoughts about the Scheme. At the nominal cost it offers a sensible framework and members approved the funding subject to appointing a lead volunteer and trustee. **Action** – SC.*
- d. Climate Emergency – action plan for parish councils. *This item will be added to the February agenda.*
- e. Councillor Elections – advertising ahead of May 2021. *DO advised that elections may be postponed until later in the year. Recently a Cabinet Office minister advised they will go ahead as planned, but this position is under review. Members agreed a £30 spend for SC to attend a training course in March regarding Election procedures.*
- f. Other meetings attended. *None.*

12. Village Matters – for discussion only.

- a. Storm damage to the church window. *The small window at the side of the chancel has been damaged, possibly due to a recent storm. The window was donated by the rector's housekeeper in the early twentieth century. The Church Conservation Trust are aware and will organise the repair.*
- b. Chromebooks to support home schooling. *MS raised a question relating to supporting the purchase of additional Chromebooks for Barnack School to loan to local children to support their home schooling. This item will be added to an Extraordinary Meeting Agenda for 18th January.*

13. Next meeting: An Extraordinary Parish Council Meeting on Monday 18th January at 7.30pm via Zoom.

Meeting closed at 9.45pm.

Signed as a true record(Chair) 18.1.2021