

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	
Paul Wilde	07960 018148	paul@worldofskills.com	Police	
Margaret Sargent	749482	m55arg@gmail.com	Speed Watch	Village Hall Committee
Tom Ladds	07710 643737	tomdladds@gmail.com	Speed Watch	
Susie Caney (Clerk)	07747 033990	clerk@ufford-pc.gov.uk		

Minutes of the Annual Meeting of Ufford Parish Council held on Tuesday 25th May 2021 at 7.30pm in Ufford Village Hall

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. Election of Chairman. *KL was proposed by MS and seconded by PW and agreed to remain as Chair.*
2. Declaration of Acceptance of Office by Chairman. *KL accepted and signed the Declaration.*
3. In attendance – *Chair: Keith Lievesley (KL), Councillors Paul Wilde (PW) and Margaret Sargent (MS). Ward Councillor David Over (DO), Parish Clerk Susie Caney (SC). Three members of the public including Tom Ladds (TL) standing for co-option.*
4. *Apologies of absence received from David Chadwick (DC).*
5. Declarations of Interest and Dispensations. *None.*
6. To confirm and sign the minutes of the council meeting held on 13th April 2021. *The Minutes were resolved by 3 votes for and 1 abstention (as one councillor was not present at the meeting) to be a true record of events and duly signed.*
7. To adopt Regulatory Documents for 2021-22: Standing Orders, Code of Conduct, Financial Regulations, Model Publication Scheme, Policies and Asset Register. *All approved and adopted.*
8. Appointment of Council Representatives: *These were agreed as follows: Police (PW), Village Hall Committee (MS), Barnack Ward (KL), Parish Council Liaison (open to all), Community Speedwatch (MS) and Financial Overview (DC).*
9. Members of the public are invited to address the council with regard to any Agenda item. *Speed signs Newport Way mentioned in April Minutes – query on update about speed/children playing signs on Newport Way. No update from Highways, clerk to follow up. Action – SC.*

10. Ward Councillor's report and local election update. *DO is delighted to have been re-elected as Ward Councillor for Barnack Ward. He reported that following the election the Labour candidate has been voted as mayor for the Combined Authority. DO is hoping to continue to chair the Fire Authority and it is likely that the authority will join up with the Police. DO has been involved with local issues such as flooding and sewerage along with flytipping, which has been on the increase. DO reported that there have been planning pressures on Helpston and Ashton/Bainton.*

11. Finance.

- a. Monthly Financial Report: to approve financial reports for April 2021. *Approved.*
- b. To note monies received. *Noted.*
£4,245.00, PCC Precept first installment.
£150.00, PCC Recreation grounds contribution.
- c. Authority to pay. *Approved.*
 - i. £147.41, Susie Caney, Clerk's pay & expenses for April 2021.
 - ii. £7.19, Zoom online conference fee, 50% split with Barnack PC (*repayment to S.Caney*).
 - iii. £72.00, Community Heartbeat Trust, annual fee for emergency phone rental.
 - iv. £198.00, Community Heartbeat Trust, annual support for Zoll AED3 defibrillator.
 - v. £419.48, Came and Company, Ecclesiastical insurance renewal.
- d. To note payments already made. *Noted.*
 - i. £18.00, Unity Trust Bank, Service Charge.
 - ii. £95.00, BJ Print and Design, printing of JCC Competition handouts.

12. Planning.

- a. 20/01412/HHFUL – The Firs, Newport Way – Proposed two storey side extension and alterations to existing dwelling. *Awaiting Decision.*
- b. 21/00335/FUL – Newport Farm, Newport Way – Construction of a single dwelling house, formation of pond and re-wilding of land. *Awaiting Decision.*
- c. 21/00328/HHFUL – Langley House (Southey Lodge), Langley Bush Road, Upton – Proposed formation of new driveway and erection of new garage. *Awaiting Decision.*
- d. 21/00356/HHFUL – Highlands, Marholm Road – Construction of outbuilding to include storage area, garden room and greenhouse. *Withdrawn.*
- e. 21/00181/FUL – Land at Langley Bush Road – Proposed change of use of existing agricultural building and land to equine use. *Awaiting Decision.*

13. Correspondence.

- a. CAPALC/NALC – Bulletins and updates, guidance on returning to face-to-face meetings. *Noted.*
- b. Cliff Stanton, Bainton PC – Part of Ashton Hedges and Meadows County Wildlife site for sale. *KL drafted a letter to send to the land agent advising that the land is outside the village envelope and does not qualify for planning approval. Members agreed the content and KL will submit on behalf of UPC. Action – KL.*
- c. Richard Drabwell – Dog fouling/provision of bins in Southey Woods. *Richard has been picking up bags of waste left dotted around Southey Woods and asked UPC about organising the installation of dog waste bins close to the picnic area and at the entrance to the woods. KL has spoken to James Collingridge to investigate this option and will also mention to Scott at the Forestry Commission. Action – KL.*
- d. Darren Sharpe, PCC – Meeting with Forest England re Southey Woods. *The protected verges are being damaged by visitors to the woods parking cars on them. KL asked for a meeting date but was not included. KL will raise the issue of anti-social behaviour with the Police and Crime Commissioner Darryl Preston. Action – KL.*
- e. Daniel Worley, PCC – Local List Heritage Project. *Ideas put forward included the Langley Bush stone/memorial, the village well, railway bridge and '3 ladies' on a village barn. More details to follow from Daniel Worley in due course. PW offered to look through the heritage book for ideas, members to think of ideas to send through to the clerk. Action – all.*
- f. Steve Harknett, PCC – Scrutiny Committee – councillor co-option vacancies. *KL is standing down and there are vacancies for new members to be co-opted.*

14. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
- a. Highway maintenance and traffic calming. *No update. The clerk to follow up. **Action** – SC.*
 - b. Newport Way – speed limit and signage, update. *The clerk to follow up. **Action** – SC.*
 - c. Dog waste bins – update on location of additional bins. *KL is due to meet Yvette Grief on site to agree locations. **Action** – KL.*
15. Other items.
- a. The John Clare Countryside Parish Nature Recovery Plan:
 - i. Progress report and garden reserve. *KL sent UPC's report to David Alvey. The Garden Reserve request suggests residents pledge an area of their garden as a reserve to support nature recovery.*
 - ii. Children's competition, quiz & bird watching. *For discussion on 15.6.21.*
 - iii. Nature Recovery signage. *For discussion on 15.6.21.*
 - b. Councillor vacancy – Co-option. *Tom Ladds introduced himself and put himself forward for co-option. Members agreed to co-opt him straight on to the council. The clerk will send introductory paperwork and details of councillor training sessions. **Action** – SC.*
 - c. Footpaths – reinstatement potential. *PW has been investigating old footpaths marked on historical maps and will recreate the route for members to look at. It appears at this stage unlikely the old footpaths can be reinstated due to crossing farms and private property.*
 - d. Other meetings attended:
 - i. JCC – Heritage Meeting with Martin Chillcott. *Martin has been discussing heritage assets with Frieda.*
16. Village Matters – for discussion only.
*Paving slabs around the bench in front of Hilltop Cottage are still trip hazards and in a state of disrepair - the clerk will follow up with Highways. PW agreed to discuss the tidying up of the well with Haynes Horticultural. **Action** – PW and SC.*
17. Next meeting: Tuesday 15th June 2021 at 7.30pm in Ufford Village Hall.
- Meeting closed at 8.20pm.