

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	
Paul Wilde	07960 018148	paul@worldofskills.com	Police	
Margaret Sargent	749482	m55arg@gmail.com	Speed Watch	Village Hall Committee
Tom Ladds	07710 643737	tomdladds@gmail.com	Speed Watch	
Susie Caney (Clerk)	07747 033990	clerk@ufford-pc.gov.uk		

Minutes of a Meeting of Ufford Parish Council held on Tuesday 14th September 2021 at 7.30pm in Ufford Village Hall

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors Paul Wilde (PW), Tom Ladds (TL), Margaret Sargent (MS) and David Chadwick (DC). Parish Clerk Susie Caney (SC).*
2. *Apologies for absence received from Ward Councillor David Over (DO).*
3. *Declarations of Interest and Dispensations – None.*
4. *To confirm and sign the minutes of the council meeting held on 13th July 2021. The Minutes were resolved unanimously to be a true record of events and duly signed.*
5. *Members of the public are invited to address the council with regard to any Agenda item. No members of public present.*
6. *Ward Councillor’s report. No report.*
7. *Finance.*
 - a. *Monthly Financial Reports: to approve financial reports for July & August 2021. Approved.*
 - b. *PKF LittleJohn LLP – Notification of exempt status 2020/21. Noted.*
 - c. *Authority to pay. Approved.*
 - i. *£116.49, Susie Caney, Clerk’s pay & expenses for July 2021.*
 - ii. *£113.20, Susie Caney, Clerk’s pay & expenses for August 2021.*
 - iii. *£18.80, HMRC Clerk’s PAYE contribution for July 2021.*
 - iv. *£14.40, HMRC Clerk’s PAYE contribution for August 2021.*
 - d. *To note payments made since last meeting. Approved.*
 - i. *£153.00, BJ Print, Nature Recovery Project.*
 - ii. *£352.00, Donation to MAGPAS air ambulance as approved ref 13.7.21.9.c.*
 - iii. *£48.00, Michael Perkins, Internal Audit of annual accounts.*
 - iv. *£115.06, Chadwick Design Ltd, Website domain hosting renewal.*

*KL asked SC to look into the funds agreed to be donated to UPC from the John Clare Countryside Project. **Action** – SC.*

8. Planning.

- a. 20/01412/HHFUL – The Firs, Newport Way – Proposed two storey side extension and alterations to existing dwelling. *Awaiting Decision.*
- b. 21/00335/FUL – Newport Farm, Newport Way – Construction of a single dwelling house, formation of pond and re-wilding of land. (Revised plans). *Comments were agreed for submission. Action – SC.*
- c. 21/00181/FUL – Land at Langley Bush Road – Proposed change of use of existing agricultural building and land to equine use. *Awaiting Decision.*
- d. 21/00805/HHFUL – 16 Newport Way – Single storey and two storey rear extension. *Permitted.*
- e. 21/01069/HHFUL – Langley House, Langley Bush Road, Upton – Erection of detached garage with office. *Awaiting Decision.*
- f. 21/01215/CTR – Barn End, Main Street – Fell Holly and fell purple leaf plum tree. *Permitted.*
- g. 21/00149/ENFGAR – Update from Paul Wilde. *Noted.*
- h. Cambs & Peterborough Minerals & Waste Local Plan – adopted by CCC and PCC 2.8.2021. *Noted.*

9. Correspondence.

- a. CAPALC/NALC – Bulletins and updates. CAPALC conference 17.9.21, Wyboston. *Noted.*
- b. Alan Paul – Request for a Neighbourhood Watch Representative. *Currently the village use WhatsApp and Next Door to raise issues and report local events.*
- c. PCC – Mental Wellbeing (parent carer virtual workshop) 12.10.21 at 10am. *Noted.*
- d. Richard Astle – National Grid, Land at Bainton. *The Langdyke Trust will remain as tenants – previously they had a management agreement with National Grid.*
- e. Charlotte Palmer, PCC – Peterborough Highways Services, reporting procedures. *Highways have advised that all issues need to be reported via report.peterborough.gov.uk and not direct to officers.*
- f. R Harris – Southey Woods maintenance issues. *KL has been liaising with the Forestry Commission regarding maintenance of the site including the overgrown picnic area and footpath. The FC are due to check on the site, KL will follow up. Action – KL.*
- g. David Over, PCC – Stakeholder feedback from Anglian Water. *Noted.*
- h. David Over, PCC – Peterborough Litter Wombles Partnership. *Noted.*
- i. Richard Astle – Green Recovery Fund. *Noted.*
- j. Lucia Schiorlin, Aragon – Ward Walks to identify issues. *Noted.*
- k. Cliff Stanton – Spraying Bainton & Ashton PC maintained verges. *Aragon Direct Services has advised their weed spraying contractor to avoid spraying protected verges.*
- l. Amanda Large, Cambs Constabulary – Project Edward, 15.9.21, National Safe Speeds Day. *Tom and Margaret agreed to be added to the Speedwatch volunteer list. The clerk will forward their details to the Speedwatch Co-ordinator. Action – SC.*
- m. The Dog Play Co – request for venue/land for doggy day care. *The clerk has advised that there is no suitable land that the council is aware of for a doggy day care centre.*
- n. Martin Chillcott, John Clare Country Project – Heritage list submission. *Noted.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Highway maintenance, traffic calming, signage and reporting procedures. *Highways have advised that all issues need to be reported via report.peterborough.gov.uk and not direct to officers. No update from PCC about any traffic calming measures or maintenance.*
 - i. Suggestion for 50mph limits outside villages. *KL will propose the idea to the Ward Group to see if it's worth approaching Highways with a Ward wide initiative. Following agreement KL will write to Charlotte Palmer. Action – KL.*
- b. Dog waste bins – installation update from KL. *KL is chasing the order for the bins, there are currently supply delays.*

11. Other items.

- a. The John Clare Countryside Parish Nature Recovery Plan, update.
 - i. Competition winners. *Certificates have been printed and prize books purchased for competition winners Harry, Melody, Freya and Finnian. The clerk will deliver these shortly. Action – SC.*

- ii. Hedgerow mapping. *MS and KL will aim to have the mapping completed by mid-October.*
 - b. Local List Heritage Project – update on submissions. *Four projects were sent from UPC including the village well, Saxon house, Langley Bush and Downhall. The clerk was asked to update the Asset Register to include the well and the stone with plaque. **Action** – SC.*
 - c. The Good Neighbours' Charity – Trustee and Lead Volunteer nomination. *The clerk will advertise the posts and discuss with Ufford volunteers. **Action** – SC.*
 - d. Councillor Training, Tom Ladds. *TL is keen to discuss ideas around community engagement – this will be added to the October agenda. The clerk will look into separate council email accounts if councillors wish to use them via the UPC website domain. **Action** – SC.*
12. Village Matters – for discussion only.
- a. Village tree planting. *KL noticed that two trees were missing or knocked down. KL liaised with Leon and they will be reinstated.*
 - b. *MS reported that building works at Barnack School have now started and are due to finish on the 23rd December.*
 - c. *The Village Hall Committee held a Family Fun Day on Sunday afternoon and the £275 proceeds raised at the event will be donated to a charity supporting Afghan refugees. There is due to be a fundraising Race Night on the 2nd October including a fish and chip supper.*
13. Next meeting: Tuesday 12th October 2021 at 7.30pm in Ufford Village Hall.

Residents are invited to attend, but please maintain social distancing and follow Covid safety guidelines.

Meeting closed at 9.10pm.