

Ufford Parish Council

| Councillors | Tel | Email | Responsible for: | |
|--------------------------------------|-----------------|--------------------------------|-----------------------|------------------------------|
| Keith Lievesley (Chairman) | 740679 | keith.lievesley@btinternet.com | Barnack Ward Group | Parish Council Liaison |
| David Chadwick | 740893 | david@chadsonline.co.uk | Financial overview | |
| Paul Wilde | 07960 018148 | paul@worldofskills.com | Police | |
| Margaret Sargent | 749482 | m55arg@gmail.com | Speed Watch | Village Hall Committee |
| Tom Ladds | 07710 643737 | tomdladds@gmail.com | Speed Watch | |
| Susie Caney (Clerk) | 07747 033990 | clerk@ufford-pc.gov.uk | Speed Watch | |

Minutes of a Meeting of Ufford Parish Council held on Tuesday 14th December 2021 at 7.30pm via Zoom.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors Paul Wilde (PW), and David Chadwick (DC). Parish Clerk Susie Caney (SC). Mike Horne, Project Co-ordinator JCC Project.*
2. *Apologies of absence received from Margaret Sargent (MS), Tom Ladds (TL) and Ward Councillor David Over (DO).*
3. Declarations of Interest and Dispensations:
 - a. *To receive Declarations of Interest from Councillors in items on the Agenda. KL declared an interest due to his role as Secretary to the Friends of St Andrews Church in relation to item 12.a.*
4. *To confirm and sign the minutes of the council meeting held on 9th November 2021. The Minutes were resolved with two abstentions (as those members were not present) be a true record of events and duly signed.*
5. *Members of the public are invited to address the council with regard to any Agenda item. No members of the public present.*
6. *Ward Councillor's report. No report.*
7. *The John Clare Countryside Vision and Nature Recovery Plan. KL welcomed Mike to the meeting.*
 - a. *Update on the vision of the project from Mike Horne, Project Co-ordinator and Q&As with Emma-Jane Danielsson and Jemima Kramer. Mike attended the meeting and shared a slide presentation covering the projects within the JCC Vision and Nature Recovery Plan. The key aims are to double nature within the JCC area over a 10-year project, to bring back enthusiasm for nature and to improve and expand access to nature for urban communities.*

There are planned activities such as accompanied walks and group planting schemes. More information can be found at <https://langdyke.org.uk/projects/john-clare-vision/>
KL invited Mike for a walk around the parish in the New Year to identify areas for potential planting/gapping up etc. **Action** – KL.

There are some free swift boxes available from the JCC Project if any residents are interested?
Action – SC.

Mike agreed to attend the annual village meeting in May 2022 and to put together a presentation if required. **Action** – SC.

- b. Queen's Jubilee Trees – what and where? *Item to be discussed at next meeting.*

8. Finance.

- a. Draft budget and 2022/23 precept planner to approve. *Members agreed a 1.55% precept increase (£0.98) based on PCC's Band D equivalent Council Tax.*
- b. Monthly Financial Reports: to approve financial reports for November 2021. *Approved.*
- c. Authority to pay. *Approved.*
- £130.55, Susie Caney, Clerk's pay & expenses for November 2021.
 - £22.80, HMRC Clerk's PAYE contribution for November 2021.
 - £40.00, Information Commissioner's Office, Data Protection (*repayment to S.Caney*).
 - £100.00, Parish News, Donation as agreed (*Minute ref 9.11.21.12.c*).

9. Planning – New applications:

- a. 21/01868/CTR – Weathervane Cottage, Main Street – Tree works, fell willow tree. *Members agreed to revert to the tree officer.*
- b. 21/01721/HHFUL – Highlands, Marholm Road – Erection of two storey detached garage. *No objections.*
- c. 21/01615/HHFUL – Stone Gables, 1 Walcot Road – Two storey front extension, alterations to fenestration and extension of front entrance steps, erection of a single storey detached garage and new boundary walls and timber gate to front. *Comments were agreed for submission.*
Action – SC.

Planning – Awaiting decision:

- d. 21/01622/FUL – Robins Acre, 7 Walcot Road – Demolition of dwelling and erection of two storey 5 bed dwelling. *Awaiting Decision.*
- e. 21/00181/FUL – Land at Langley Bush Road – Proposed change of use of existing agricultural building and land to equine use. *Awaiting Decision.*

Planning – Decided:

- f. 21/01626/CTR – Walnut House, Main Street – Crown raise silver birch by removing lowest 3 limbs back to pruning cuts. *Permitted.*
- g. 21/01224/LBC – The Coach House, 5 Fountain Court – Repair work to fountain in courtyard. *Permitted.*

10. Correspondence.

- a. CAPALC/NALC – Bulletins and updates. *Noted.*
- b. CAPALC – change of bank details. *Noted.*
- c. Cambridgeshire & Peterborough Combined Authority – Budget consultation. *Noted.*
- d. Greater Cambridge Partnership – Consultation on greener travel. *A consultation was held to look into bus networks, funding transport improvements and better cycling and walking routes.*
- e. David Over – The Police and Crime Plan. *The Plan was published in November and can be accessed via <https://www.cambridgeshire-pcc.gov.uk/police-crime-plan/>.*
- f. Stephen Brereton Martin – Village Hall Committee Annual Accounts. *The accounts show a healthy balance following support from Covid grants.*
- g. Information Commissioner's Office – Data Protection Renewal Fee. *The annual fee has been agreed for payment.*
- h. Saiqa Iqbal, PCC - Ufford Parish Precept 2022/23. *The precept paperwork is due to be submitted in January.* **Action** – SC.
- i. Michael Freeman, PCC – CIL end of year report 2020/21. *The report has been published on the UPC website.*

11. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:
- a. Highway maintenance, traffic calming. *No update. Cllr Over due to send in a complaint on behalf of the parishes.*
12. Other items.
- a. St Andrews Church – clock repair donation request. *Members agreed a donation of £220. **Action** - KL/SC.*
 - b. Barnack Primary School – request for donation towards Advent books. *The school will now look into this for next year and the item will be discussed at a later date but would potentially qualify for CIL spend.*
 - c. Bid for funds from the Ward CLF. *Members to think of capital items that could be requested via the CLF fund.*
 - d. Mobile network coverage within Ufford. *KL raised the issue that mobile coverage is poor within the village and would it be possible to get this improved? Members discussed the service level map and which providers offer better coverage and using the option of WiFi calling.*
 - e. Other meetings attended:
 - i. Barnack Ward Group, 17.11.2021 *The focus was on the Police and Crime Commissioner. KL will write to the Ward police contact and set up a meeting to raise local issues. **Action** – KL.*
 - ii. Parish Council Liaison Committee, 1.12.2021 *It was proposed to separate the PCL committee from PCC and for meetings to be chaired by the Good Neighbours' Scheme team. The consensus was that parishes want to continue the link directly with PCC.*
13. Village Matters – for discussion only.
- a. Covid update. *Due to the rapid increase in the Omicron variant of Covid-19 cases, this meeting was held via remote conference to protect councillors and members of the public but plan to reconvene face-to-face in January.*
14. Next meeting: Tuesday 11th January 2022 at 7.30pm in Ufford Village Hall.

Residents are invited to attend, but please maintain social distancing and follow Covid safety guidelines.

Meeting closed at 9.25pm.