

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
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Margaret Sargent	749482	m55arg@gmail.com	Speed Watch	Village Hall Committee
Tom Ladds	07710 643737	tomdladds@gmail.com	Speed Watch	
Susie Caney (Clerk)	07747 033990	clerk@ufford-pc.gov.uk	Speed Watch	

Minutes of a Meeting of Ufford Parish Council held on Tuesday 5th April 2022 at 7.30pm in the Village Hall

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. In attendance – *Chair: Keith Lievesley (KL), Councillors Paul Wilde (PW), Tom Ladds (TL), Margaret Sargent (MS) and David Chadwick (DC). Ward Councillor David Over (DO). Parish Clerk Susie Caney (SC).*
2. *No apologies for absence.*
3. Declarations of Interest and Dispensations. *None.*
4. To confirm and sign the Minutes of the council meeting held on 8th March 2021. *The Minutes were resolved unanimously to be a true record of events and duly signed.*
5. Members of the public are invited to address the council with regard to any Agenda item. *None present.*
6. Ward Councillor's report. *DO reported that PCC have saved £17.5m through car parking increases and cutting non-compulsory duties. There have been delays within the planning department with the former head (Nick Harding) moving on and with other members of staff leaving or on extended leave. Adrian Chapman is temporarily covering the department, but the team are stretched. Compulsory services and Social Services are unaffected. The brown bin collection will resume from May. The site of Helpston Garden Centre has had plans approved for a housing development. The CLF has ended but DO is hopeful that it may be reinstated again.*
7. Finance.
 - a. Monthly Financial Reports: to approve financial reports for March 2022. *Approved.*
 - b. Authority to pay. *Approved.*
 - i. £119.82, Susie Caney, Clerk's pay & expenses for March 2022.
 - ii. £7.80, HMRC, Clerk's tax and NI for March 2022.
 - iii. £61.70, Susie Caney, back pay in line with E01-22 National Salary Award.

- iv. £14.39, Zoom Video Communications – last payment (*repayment to S. Caney*).
- v. £198.00, Community Heartbeat Trust, Annual support fee for defibrillator. *DC noted that the replacement pads expire in 2023 so we will require a new set of replacements soon. Action – SC.*

8. Planning – New/Revised applications:

- a. 22/00225/HHFUL – 1 Hillside Close – Two storey rear extension, conversion of integral garage to habitable use involving alterations to front elevation. *No objections.*

Planning – Awaiting decision:

- b. 21/00181/FUL – Land at Langley Bush Road – Proposed change of use of existing agricultural building and land to equine use. *Awaiting Decision.*
- c. 21/01615/HHFUL – Stone Gables, 1 Walcot Road – Two storey front extension, alterations to fenestration and extension of front entrance steps, erection of a single storey detached garage and new boundary walls and timber gate to front. *Awaiting Decision.*
- d. 21/01731/HHFUL – Highlands, Marholm Road – Erection of two storey detached garage. *Awaiting Decision.*
- e. 21/01950/FUL – Newport Farm, Newport Way - Erection of a detached two storey dwelling and detached single storey garage (re-consultation). *Awaiting Decision.*

It was noted that PCC Planning Enforcement have not updated the PC regarding building and planting on land outside the village envelope. Action – PW.

9. Correspondence.

- a. CAPALC/NALC – Bulletins and updates. *KL will write in response to a request for information regarding issues to small councils from the Small Councils Committee. Issues noted were around planning and where a council has funds to pay for measures (such as traffic calming) but has no authority to implement them without the City Council authorising and carrying out the works – therefore nothing is done. Also, what suggestions might they have for future energy ideas suitable for a conservation area village, or environmentally sustainable material sources for planning materials. Action – KL.*
- b. NALC – Fighting Climate Change Event, 25.5.22. *Parish Councils are adopting a Climate Emergency policy. June Bull sent a copy to KL who will circulate to members. Action – KL.*
- c. PKF Littlejohn – AGAR External Auditor Instructions. *Members agreed to instruct Michael Perkins to carry out the internal audit. Action – SC.*
- d. FWAG East Ponds Team – Funded Pond Conservation Project. *FWAG are looking for projects to help increase number of great crested newts and other pond wildlife. The clerk will put a note on social media/the Parish News. Action – SC.*
- e. Augean Community Newsletter. *Noted.*
- f. Jason Wilson, Parish Council Conference, 8.6.22. *Members to advise Clerk if they wish to attend, PW and KL confirmed they will be in attendance. Action – SC.*
- g. RECOUP – River Nene Community Project Info Session, 18.5.22. *Noted.*

10. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Highway maintenance, traffic calming. *No update.*

11. Other items.

- a. Frieda Gosling – Memorial request. *KL, Frieda's daughters and some residents from Hillside Close met to discuss planting on the green and installing a memorial for Frieda. Ideas were put forward for planting but a site for a bench for Frieda has not yet been agreed. Members agreed to purchase a bench and will think of other suitable locations. Action – All.*
- b. Good Neighbours, Rural Peterborough – Annual fee £113. *Members agreed to join the scheme but need a village volunteer to become a trustee – it was suggested this can be raised at the Annual Village Meeting. Action – KL/SC.*

- c. John Clare Country Nature Recovery Project:
 - i. Update on JCC Heritage
 - ii. Planting opportunities, visit by Mike Horne, 1.4.22 *MH visited the pub to discuss planting opportunities, but it was decided that an orchard on site could impact on proposed children's outdoor facilities. A new site opposite Ufford Hall was agreed as a suitable location for an orchard.*
- d. Queen's Jubilee – Schedule of planned events and tree planting. *Hillside Close would be an ideal site to plant an oak tree.*
- e. Annual Parish Meeting – Discussion regarding format and speaker. *Mike Horne from the JCC Nature Recovery Project will be presenting at the meeting. Drinks and nibbles will be available from 6.30pm with the meeting beginning at 7pm.*
- f. Civic Award Presentation – Keith Lievesley. *KL was awarded a Civic Award for Community Involvement at a ceremony at the Town Hall on 24th March for his service to the community over many years.*

12. Village Matters – for discussion only.

13. Next meeting: Annual Village Meeting Tuesday 10th May 2022 at 6.30pm in Ufford Village Hall, followed by a meeting of the full Council.

Meeting closed at 9.20pm.