

Ufford Parish Council

Councillors	Tel	Email	Responsible for:	
Keith Lievesley (Chairman)	740679	keith.lievesley@btinternet.com	Barnack Ward Group	Parish Council Liaison
David Chadwick	740893	david@chadsonline.co.uk	Financial overview	
Paul Wilde	07960 018148	paul@worldofskills.com	Police	
Margaret Sargent	749482	m55arg@gmail.com	Speed Watch	Village Hall Committee
Tom Ladds	07710 643737	tomdladds@gmail.com	Speed Watch	
Susie Caney (Clerk)	07747 033990	clerk@ufford-pc.gov.uk	Speed Watch	

Minutes of Ufford Annual Parish Council Meeting held on Tuesday 10th May 2022 following the Annual Village Meeting in the Village Hall

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. Election of Chairman for the Council Year 2022-23. *KL was proposed by DC and seconded by PW.*
2. Declaration of Acceptance of Office by Chairman. *KL accepted and signed the Declaration.*
3. To record names of members present. *Chair: Keith Lievesley (KL), Councillors Paul Wilde (PW), Margaret Sargent (MS), Tom Ladds (TL) and David Chadwick (DC). Ward Councillor David Over (DO). Parish Clerk Susie Caney (SC).*
4. To note apologies for absence. *None received.*
5. Declarations of Interest and Dispensations. *None.*
6. To confirm and sign the Minutes of the council meeting held on 5th April 2022. *The minutes were resolved unanimously to be a true record of events and duly signed.*
7. To adopt Regulatory Documents for 2022-23: Standing Orders, Code of Conduct, Financial Regulations, Model Publication Scheme, Privacy Notices and Asset Register. *All approved and adopted.*
8. Appointment of Council Representatives. *These were agreed as follows: Police (PW), Village Hall Committee (MS), Barnack Ward (KL), Parish Council Liaison (KL), Community Speedwatch (TL & SC) and Financial Overview (DC).*
9. Members of the public are invited to address the council with regard to any Agenda item. *No members of the public present.*
10. Ward Councillor's report. *DO has invited the Chief Superintendent to the next Ward Group meeting. PW will attend as police parish council representative.*

*DO reported on elections – will find out in two weeks' time the position of PCC. The government have pushed for all out elections every four years.
Planning is in for 84 houses in Helpston with an extra 40 to be built by Cross Keys.*

11. Finance.

- a. Annual Governance and Accountability Return for the year 2021-2022 (AGAR). *Approved.*
 - i. Review findings of effectiveness of internal systems.
 - ii. Approve Annual Governance Statement and the AGAR.
- b. Appointment of Internal Auditor following retirement of Michael Perkins. *It was agreed that Castor parish councillor Steve Davies would carry out the internal audit.*
- c. Community Infrastructure Levy Report to March 31st 2022. *A copy will be forwarded to Michael Freeman at PCC for their records. **Action** – SC. Clerk to check deadline for CIL funds to be spent by. Suggested spends could be equipment for the playing field, memorial bench for the late Frieda Gosling and a replacement gate post at Lambpit Drift. **Action** – SC.*
- d. Monthly Financial Reports: to approve financial reports for April 2022. *Approved.*
- e. Authority to pay. *Approved.*
 - i. £136.72, Susie Caney, Clerk's pay & expenses for April 2022.
 - ii. £10.00, HMRC, Clerk's tax and NI for April 2022.
 - iii. £200.00, Ufford Village Hall Hire, May 2021 to March 2022 inclusive.
 - iv. £198.00, Community Heartbeat Trust, Annual Support for Defibrillator.
- f. To note monies received. *Approved.*
 - i. £4,485.00, PCC, First instalment of Parish Council precept.
- g. To note payments already made. *Approved.*
 - i. £18.00, Unity Trust Bank, Service Charge.

12. Planning – New/Revised applications:

- a. 22/00415/HHFUL – Nut Tree Cottage, Main Street – Demolition of existing conservatory, proposed rear/side extension and internal alterations. *No objections.*

Planning – Awaiting decision:

- b. 21/00181/FUL – Land at Langley Bush Road – Proposed change of use of existing agricultural building and land to equine use. *Awaiting Decision.*
- c. 21/01615/HHFUL – Stone Gables, 1 Walcot Road – Two storey front extension, alterations to fenestration and extension of front entrance steps, erection of a single storey detached garage and new boundary walls and timber gate to front. *Awaiting Decision.*
- d. 21/01731/HHFUL – Highlands, Marholm Road – Erection of two storey detached garage. *Awaiting Decision.*
- e. 21/01950/FUL – Newport Farm, Newport Way - Erection of a detached two storey dwelling and detached single storey garage (re-consultation). *Refused.*

13. Planning – Decided:

- 22/00225/HHFUL – 1 Hillside Close – Two storey rear extension, conversion of integral garage to habitable use involving alterations to front elevation. *Permitted.*

14. Correspondence.

- a. CAPALC/NALC – Bulletins and updates, request for issues specific to small councils. *Noted.*
- b. Suzanne Brown - The Anne Robson Trust Pre-bereavement helpline. *Noted.*
- c. Cate Harding – Tip Permits for all Peterborough Parish Councils (Trial). *Noted.*
- d. Police Sergeant Steve Rose, Cambs Constabulary – Introduction. *The clerk has advised Steve of the parish council and ward group meeting dates.*
- e. Colin Dobbins, Cambridgeshire Crimestoppers – Volunteer Info. *Noted.*
- f. Reverend Gary Alderson - Donation towards information boards for Ufford churchyard. *Gary will need to advise UPC of costs/quotes. **Action** – KL.*

15. Village Maintenance: To note and agree on current maintenance issues and to note updates on issues outstanding:

- a. Highway maintenance, traffic calming. *No update.*

16. Other items.

- a. John Clare Country Nature Recovery Project:
 - i. Update on JCC Heritage. *Pending meeting with Martin Chilcott.*

- ii. Ufford Community Orchard Planting event, 7.5.2022. *Ufford Hall Orchard has been planted with support from Peterborough Environmental City Trust (PECT) and village volunteers. PECT's aim is to enhance and protect the natural environment in and around Peterborough.*
- b. Queen's Jubilee – Schedule of planned events. *The village barn dance takes place on Thursday 2nd June.*
- c. Other meetings attended:
 - i. Barnack Ward Group, 20.4.2022. *Matt Gladstone the new PCC CEO was in attendance. He is keen to support the rural parishes and was receptive and approachable. He is currently working on the framework of the new management structure at the City Council. The Police Chief Superintendent will be attending the next BWG meeting.*
 - ii. Parish Council Liaison Meeting, 23.4.2022. *Conversations are taking place to consolidate the various meeting groups – this will be discussed at the Parish Conference next month.*

17. Village Matters – for discussion only.

It was suggested there should be a separate dog park area at the playing field, or the play equipment to be fenced in like at other local locations.

*A request has been made for horse and rider signs at the entrance to villages. The clerk will speak to Highways. **Action** – SC.*

18. Next meeting: Tuesday 14th June 2022 at 7.30pm in Ufford Village Hall. Residents are invited to attend.

Meeting closed at 9.35pm.