

# Ufford Parish Council

## Minutes of the Annual Meeting of The Council held on 14<sup>th</sup> July 2026 at 7.30pm in Ufford Village Hall

1. To record names of members present.  
*Cllr Wilde (PW), Cllr Cherry (JC) and Cllr Pollard (DP)*  
*In attendance: Amie Fenech, Clerk and RFO, and one member of the public.*
2. To note apologies for absence.  
*No apologies for absence were received.*
3. Declarations of Interest and Dispensations.  
*No declarations of interest or requests for dispensation were received.*
4. To receive expressions of interest for co-option to the Parish Council and consider next steps.  
*An expression of interest in co-option had been received. **Action** – Clerk to contact with more information.*
5. To confirm and sign the minutes of the Annual Meeting of the Parish Council held on [12<sup>th</sup> May 2026](#).  
*It was resolved to approve the minutes of the Annual Meeting of the Parish Council held on 12 May 2026 as a true and accurate record.*  
  
*The minutes were signed by the Chair.*
6. Members of the public are invited to address the council with regard to any Agenda item.  
*No comments raised.*
7. Finance
  - a. Monthly Financial Report: approve financial report for June and July 2026. *Approved.*
  - b. Authority to pay: *Approved. **Action** – Clerk to process.*
    - i. Staff costs for June and July as calculated by SALC Payroll.
    - ii. £45.98, Clerks Expenses, May-July
  - c. To note payments already made: *Noted*
    - i. £14.00, Bank Fees, Unity Trust Bank (June and July)
    - ii. £532.80, Starboard, Scribe Finance Software
    - iii. £116.00, SLCC, Annual Membership
    - iv. £151.60, Chadwick Design, Website Hosting
8. Planning:
  - a. New:
    - i. 26/002484/HHFUL | 2 Southorpe Terrace, Walcot Road, Ufford, Stamford, PE9 3BT | Proposed car port, fence and gate, porch, parapet additions, render treatment and facade and fenestration works  
*The Council discussed the application and defer to the guidance of the planning officer.*
  - b. Awaiting Decision:
    - i. 26/002125/LBC | Walnut Barn, Main Street, Ufford, Stamford, PE9 3BH | Partial re-roofing of an outbuilding with change of roofing material on west facing pitch from the existing Collyweston Slate to a manufactured 'look-alike' alternative
    - ii. 26/002259/HHFUL | Hall Farm House, Main Street, Ufford, Stamford, PE9 3BH | Installation of 3no. Air Source Heat Pumps

- iii. 26/002349/FUL | Conversion of stables to form 1no. dwelling, refurbishment of historic potting shed and log store, erection of glasshouses, and associated landscaping | Walled Garden, Land West of Main Street, Ufford, Peterborough
- iv. 26/00209/FUL | Land to the South of Newport Way, Ufford | Erection of Stable Building with Hay and Tractor Store, Change of Land use from Agricultural to Equine Grazing Land, Formation of a Re-wilding Zone with Biodiversity Pond
- v. 26/000279/ENFLB | The White Hart, Main Street, Ufford, Peterborough, PE9 3BH
- vi. 26/00128/WCPP | The White Hart, Main Street, Ufford, Stamford, PE9 3BH | Variation of conditions C2 (arboricultural matters), C3 (landscaping scheme), C6 (materials) and C7 (plans) pursuant to planning permission 22/01543/FUL

9. Governance:

- a. Review the regulatory documents schedule and propose any changes required  
*The Council reviewed the regulatory documents schedule. It was resolved to approve the schedule without amendment.*
- b. Review the following policies:
  - i. Privacy Notice – Councillors and Employees
  - ii. Privacy Notice – Residents and Public*It was resolved to approve both privacy notices. **Action** – Clerk to upload to the website.*

10. Correspondence:

- a. SALC – Notification of HMRC mileage rate change.  
*The Council noted the change.*
- b. Southorpe Parish Council - to consider whether Ufford Parish Council wishes to support the proposed extension of Tarmac's social value footpath resurfacing works into Ufford, subject to Peterborough City Council approval and all necessary permissions and traffic management arrangements.  
*The Council discussed this and if the social value commitment could be better spent elsewhere to bring greater value. **Action** – Clerk to speak to Southorpe PC for more information.*
- c. Ufford Youth Centre and Village Hall Trust – Copy of the Audited Annual Accounts for our records.  
*The Council discussed this and agreed to send a representative. **Action** – Clerk to contact the Trust and notify them.*
- d. Joint Ward Surgery - the next joint ward surgery will take place at Barnack Village Hall on Thursday 30 July 2026, 7.30pm to 8.30pm, and to note the update received following the previous surgery regarding speeding, ASB, fly tipping and local police patrol activity.  
*Noted.*

11. Village matters for discussion only.

*Footpaths overgrown at Robin's Acre and danger to pedestrians and cyclists. **Action** – Clerk to contact PCC.*

The next meeting will be held on 8<sup>th</sup> September 2026 at 7.30pm in Ufford Village Hall with. Residents are invited to attend.

*The meeting is closed at 8.39pm*